



## ZONING BOARD OF ADJUSTMENT & APPEALS 2023 REVIEW & SUBMITTAL CALENDAR

<b>*Application Review Submittal Deadline 12:00 p.m. (noon)</b>	<b>**Final Application Submittal Deadline 12:00 p.m. (noon)</b>	<b>Mail Public Notices *adjusted for holiday</b>	<b>ZBA Meeting 5:30 p.m.</b>
<i>Friday</i>	<i>Tuesday</i>	<i>Min. 10 Days Before Meeting</i>	<i>Thursday</i>
12/23/2022	01/03/2023	01/20/2023	02/02/2023
01/27/2023	02/07/2023	02/17/2023	03/02/2023
02/24/2023	03/07/2023	03/24/2023	04/06/2023
03/24/2023	04/04/2023	04/21/2023	05/04/2023
04/28/2023	05/02/2023	05/19/2023	06/01/2023
05/26/2023	06/06/2023	06/23/2023	07/06/2023
06/23/2023	07/03/2023***	07/21/2023	08/03/2023
07/28/2023	08/01/2023	08/25/2023	09/07/2023
08/25/2023	09/05/2023	09/22/2023	10/05/2023
09/22/2023	10/03/2023	10/20/2023	11/02/2023
10/27/2023	11/07/2023	11/22/2023****	12/07/2023
11/22/2023****	12/05/2023	12/22/2023	01/04/2024
12/22/2023	01/02/2024	01/19/2024	02/01/2024

\*Notice of Acceptance of Application, or Application Review Comments, will be emailed to the applicant/agent the Thursday following the Review Submittal Deadline.

\*\*All Application Review Comments must be satisfied prior to the Final Submittal Deadline in order for the request to be included on the agenda for the upcoming meeting.

\*\*\*Adjusted for 4<sup>th</sup> of July.

\*\*\*\*Adjusted for Thanksgiving

Application fee of \$350 is due at the time of application submittal. [Download Application](#)

Submittal deadline and/or meeting date subject to change when a City holiday conflict exists. Meeting Agenda will be posted to the City's website on the Friday prior to meeting.

**FOR MORE INFORMATION CONTACT:**  
256-772-5630



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1. Submittal Review deadline – Check application for completeness/signatures (checklist);
2. Application scanned and emailed to Tech. Review/Planning Staff on or before Monday morning after submittal;
3. Project Review – Wednesday following submittal deadline;
4. Comments and/or acceptance will be emailed/mailed to applicant Thursday following Project Review;
5. All comments must be satisfied before Final Submittal Deadline;
6. Final submittal deadline will be noon Tuesday after project review meeting.