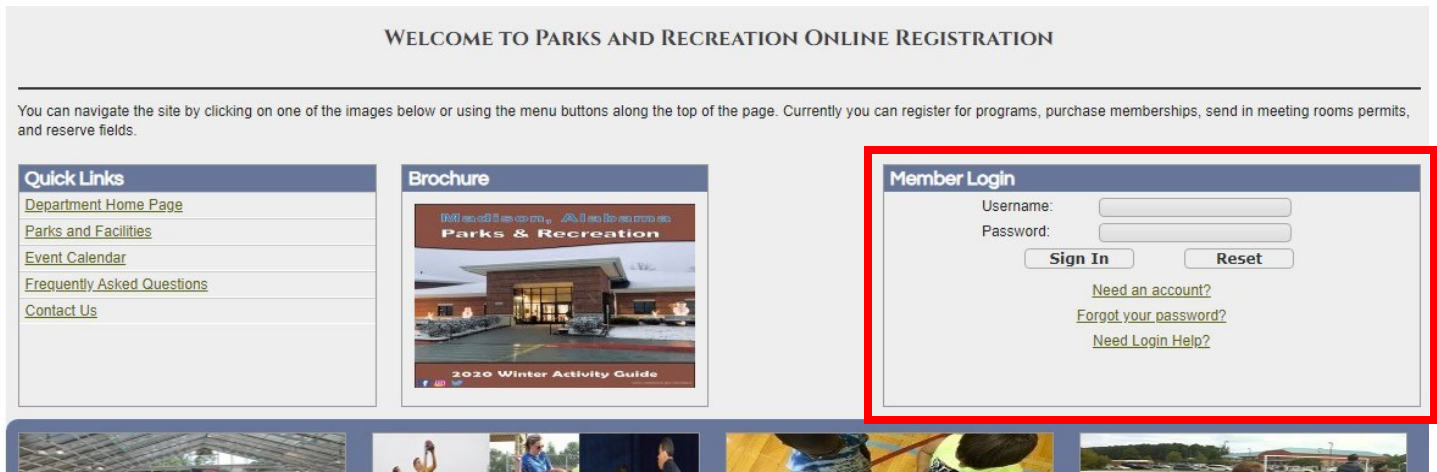


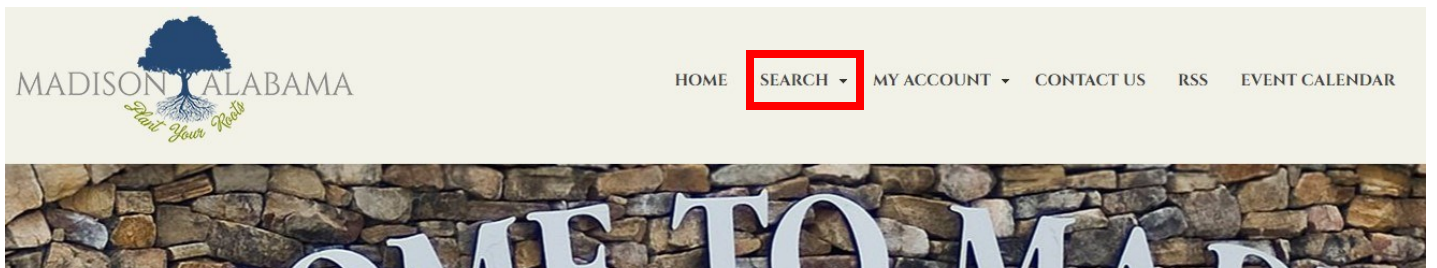
# REGISTERING A TEAM IN WEBTRAC

## Battle of the Paddle Pickleball Tournament 2022

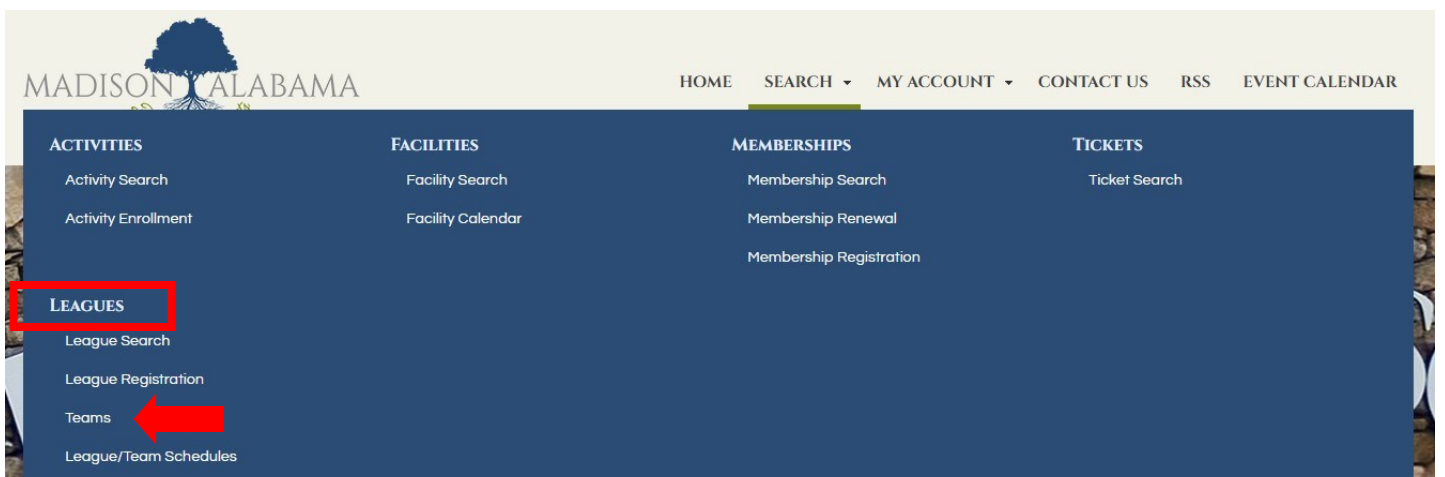
1. Visit [www.madisonal.gov](http://www.madisonal.gov). Go to Parks and Recreation under the Departments tab. Choose WebTrac on left side of screen.
2. Log in to Web Trac. Only 1 person on the team needs to register as this will register the entire team.



3. Once logged in, scroll to the top of the page. Click search.



4. Select Teams under the League section.



## 5. Select Add Team.

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**YOUR TEAMS**

Showing 1 To 1 Total Results (1)

Team Name	League
Team Madison	Default Players

[Update](#)

[Add Team](#)

6. Under Team Information, fill in Team Name and the Team Contact information. change, we will contact you. Information provided in this section will be the contact for your team. Do not add any new player at this time. You can list your teammate in the question section while registering.

Team Information - Roster For

Team Name \*  Team Colors

Team Contact

Address 1  Address 2

City  State  Zip Code

Email Address   Email Schedule Changes?

Phone 1  Extension 1  Phone #1 Type

Phone #2  Phone #2 Extension  Phone #2 Type

Additional Player

[Save](#) [Add New Player](#) [Copy Default Players](#)

7. Save the team. Scroll back to the top and click Search, then League Registration.

MADISON ALABAMA

HOME SEARCH MY ACCOUNT CONTACT US RSS EVENT CALENDAR

**ACTIVITIES**

- Activity Search
- Activity Enrollment

**FACILITIES**

- Facility Search
- Facility Calendar

**MEMBERSHIPS**

- Membership Search
- Membership Renewal
- Membership Registration

**TICKETS**

- Ticket Search

**LEAGUES**

- League Search
- [League Registration](#)
- Teams
- League/Team Schedules

8. The League Code is **BattleofthePaddle-2022**



League Registration

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League Code: \*

A red arrow points to the League Code input field.

9. Choose the box next to the League associated with the League Code. Continue.



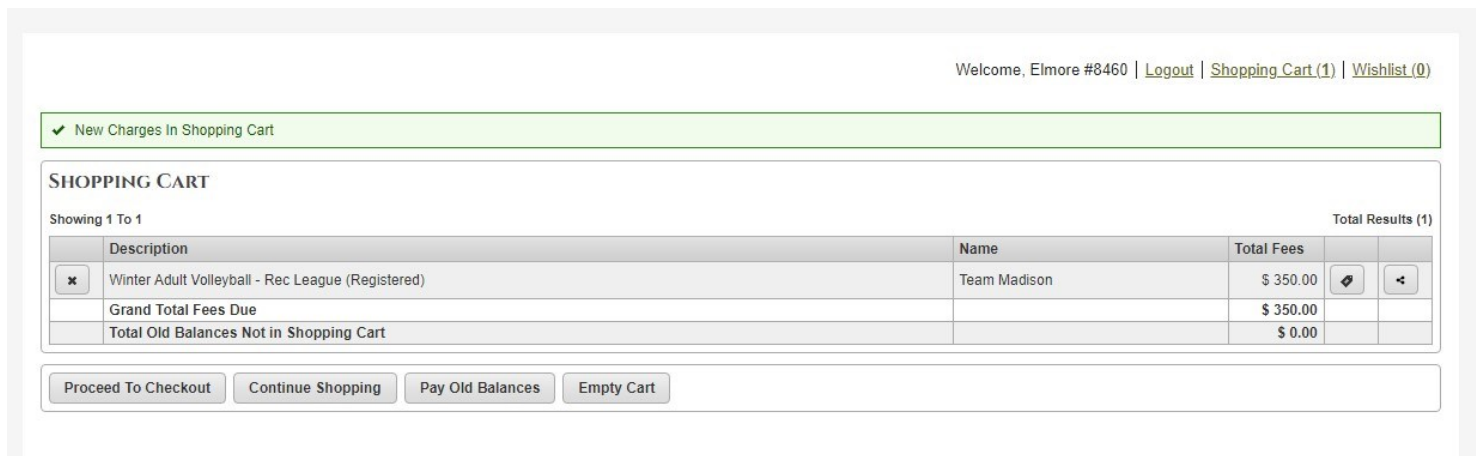
Team Madison

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Winter Adult Volleyball - Rec League

A red arrow points to the checkbox next to the league name.

10. Proceed to Checkout. Follow prompts to checkout.



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✓ New Charges In Shopping Cart

**SHOPPING CART**

Showing 1 To 1 Total Results (1)

	Description	Name	Total Fees		
<input type="checkbox"/>	Winter Adult Volleyball - Rec League (Registered)	Team Madison	\$ 350.00	<input type="checkbox"/>	<input type="checkbox"/>
	Grand Total Fees Due		\$ 350.00		
	Total Old Balances Not in Shopping Cart		\$ 0.00		

11. Madison Parks and Recreation will contact the team contact with information about times and a schedule. If you have any questions, please contact us at (256) 772-9300 or via email at [adultsports@madisonal.gov](mailto:adultsports@madisonal.gov)