

**Madison City Disability Advocacy Board  
November 10, 2009**

**Board Members:**

**Present:** Claudia Rice, Beth Newlin, Debrah Underwood, Maria Kilgore, Toni Osani, Cana Farr, Mike Cassell, Patricia Switzer, Kayla Beard

**Absent:** Jane Dow

**Others Present:** Trudi and Jacquelyne Beard

**Note:** Marie Kilgore left at 6:30pm and Mike Cassell also left the meeting early.

**Proceedings:**

**\*Meeting Called to order at 6:00pm**

- I. Treasure's Report:** Cana Farr distributed a copy of the current financials of MCDAB.
- II. Web Site:** Beth Newlin informed the Board she would update the Information Directory when she receives three to four new entries to add. The Calendar can be updated as needed. We discussed selling advertising space on the web site. Claudia Rice suggested Beth create a list of potential people and groups who might be interested in buying space on the site.
- III. Brick Sales:** Kayla Beard informed the Board that forty-one bricks have been sold. She also discussed and passed around a catalog showing which playground equipment she thought would be suitable on the Hand-in-Hand Playground. Claudia Rice suggested that Kayla Beard give her list of potential playground equipment to Mike Cassell and allow him to decide what is feasible or not. We will vote on the equipment next month. Claudia Rice reminded the Board the Brick Sales end on December 31, 2009.
- IV. Needs Assessment:** We have seventy-eight completed assessments. Maria Kilgore brought about twenty-nine additional written assessments from the school system. Claudia Rice briefly discussed the data computed from the needs assessments collected so far. The Needs Assessment Survey ends in December 2009. Claudia Rice also passed a sign up sheet showing which Board Member is responsible for contacting people/businesses about completing an assessment or leaving assessments to be completed.
- V. Committees:** The Board discussed the various committees we felt might be produced from the survey results. Patricia Switzer reminded the Board that having a charter for each committee would help establish boundaries and detail what would be expected from that committee.

**The Board agreed to wait until all the results were tabulated from the surveys before moving forward with the committees with the exception of the committees that have already been established which are the Hand-in-Hand Playground/Brick Sales Committee and the Employment Committee. In addition, Claudia Rice asked Kayla and Trudi Beard to form an Accessibility Committee and they agreed to do so.**

- VI. Needs Assessment Survey Results: Claudia Rice will email the results to each member in December. The Board will then individually decide what are our three greatest areas of need and which three areas of need can we reasonably address with success. The Board Members are to come to the December meeting with their information ready to share.**
  
- VII. Volunteers from the Needs Survey: We discussed that Claudia Rice will contact those persons responding on the Needs Survey they would like to volunteer on a committee and thank them for responding, and, keep them motivated to serve when called upon.**
  
- VIII. Meeting Adjourned: 7:55pm.**