

City of Madison
Beautification and Tree Board Minutes
Tuesday, June 15th, 2021
Zoom Call (due to Covid)



Attendees: Amber Braman, Karen Lawler, Karen Denzine, Carolyne Reagle, Michaelle Goforth, Mitzi Adams

Absent: Tenesha Thomas, Alex O'Leary, Liz Smith

I. Order of Business

- i. **Welcome:** Meeting was called to order at 6:05p.m.
- ii. **Roll Call:** Roll call was conducted and the attendance was noted.
- iii. **Minutes Approval:** motion to postpone approval of May Meeting Minutes Karen First, 2nd Carolyne. All Aye
- iv. **Treasurer's Report:** the Board's balance was reported at \$31,328.02

II. Old Business

- i. **Fall Tree Workshop:**
 - a. **Mitzi:** Speaker has some conflicts of scheduling but is good with a date
 - b. **Motion to pay for travel expenses and overnight stay for speaker for the fall workshop, Mitzi/2nd Carolyne, All Aye.**
 - c. **Carolyne:** we need to be out of there by 8pm. The Library can partner with the event. So it would go on our social media at the Library. I think this will help with
 - d. **Amber:** Flyer-needs updating info and make it printable 4 to a page for the kids expo handouts.
- ii. **Budget Due in July:**
 - a. **Karen Lawler:** we need to know what the Municipal building update to include
 - b. **Karen Denzine:** will follow up with what the priority that the Council and Mayor office to find out what the expectations of the Municipal property.
 - c. **Amber Braman:** I want to make sure we know what they want and that the landscaper will manage the new additions.
 - d. **Tree Plantings maintenance**
 - i. **Amber Braman:** Almost all of the trees we have planted at the municipal building have been damaged or have died. I've had talks with Marc Jacobson and Tidewater but nothing consistently has been

done to maintain those new plantings. As well the trees in downtown are also been damaged that we now have to replace. During Beautification Judging more trees are suffering in the downtown area.

- ii. **Karen Lawler:** we need to make sure there is proper maintenance of those trees by the current landscapers. And check on getting bids.
 - iii. **Amber Braman:** we need to be sure that the plantings have a warranty included.
 - e. **Banners for the light poles**
 - i. **Karen Lawler:** we need to know exactly what they wanted on those flags via logos and such. We need to get quotes for brackets for hanging as well.
 - f. **Downtown planting**
 - i. **Karen:** we will need to budget for edging, mulch, and gatorbags for new trees.
- iii. **Beautification Judging:** the First round of judging took place on 12th-14th of June.
- a. **Amber:** Karen, Michaelle, and myself will go back to review failed properties to make sure they warrant failing and get any pictures that are needed since it was raining.
 - i. The quality of the landscaping seems lesser than usual. Will make notes of properties that barely passed and that they will need to bring up to standard to pass next year.
 - b. **Karen:** Best in Show will review next week.

III. New Business

- iv. **Liability for injury:**
 - a. **Amber Braman:** Liz had mentioned from another non profit that a lady sued the non profit for injury. So her concern was that are we covered with our consent forms for pride of Madison and tree planting events on municipal properties.
- v. **Beautification Badges**
 - a. **Michaelle:** Can we get those badges to identify us while we are doing activities like judging?
 - b. **Karen:** will call and get that setup with IT.
 - c. **Amber:** we need to update our pictures for the city website of our current board members.
- vi. **Tshirts for workdays**
 - a. **Michaelle:** Can we get shirts?
 - b. **Amber:** I will get some quotes

Meeting adjourned at 7: 07pm