

City of Madison
Beautification and Tree Board Minutes
Monday, June 3rd, 2019
Conference Room, City Hall



Attendees:

Amber Braman, Lisa Thomas, Tenesha Thomas, Julie Ray, Mitzi Adams

Absent:

Sabrina Savage, Karen Lawler, Chris Carpenter, Gerald Clark

I. Order of Business

- i. **Welcome:** Meeting was called to order at 4:30p.m.
- ii. **Roll Call:** Roll call was conducted and the attendance was noted.

II. New Business

- i. **Preparation for Beautification Awards Luncheon:** The following items were discussed and voted on by those in attendance.
 - a. **Programs:** Tenesha Thomas brought two examples of the program for the luncheon. The Board approved the larger size example for content as well as size. Tenesha will complete the program and obtain copies for the luncheon.
 - b. **Slide Show:** Tenesha Thomas agreed to put together the slide show of all properties for the luncheon.
 - c. **Plaques and Participant Packets:** Amber Braman stated that all plaques had been ordered, and that the packets would be handed out with the plaques to all participants.
 - d. **Luncheon:** Mitzi Adams provided the Taziki's bid for the luncheon. The total was \$1228.80 including tax and delivery fee. The Board voted and approved the amount for the luncheon. The Board discussed and agreed to utilize paper products. Flatware will be loaned by a local church, bottled water and deserts would be purchased separately. With the purchase of the extra products (including the Taziki's total) the luncheon would come to approximately \$15 per attendee. This total is in-line with previous luncheons. The Board voted to approve this total cost for the luncheon.
 - e. **Flowers:** Amber Braman stated that Liz Smith would order the flowers, keeping the cost within the 2019 budget constraints.

Meeting adjourned at 5:10 p.m.