

City of Madison
Beautification and Tree Board Minutes
Tuesday, January 15, 2019
Conference Room, City Hall



Attendees:

Amber Braman, Chris Carpenter, Julie Ray, Mitzi Adams, Sabrina , Tenesha Thomas, Gerald Clark, Lisa Thomas, Karen Lawler

Absent:

Brandon Daugherty

I. Order of Business

- i. **Welcome:** Meeting was called to order at 5:30p.m., all were welcomed by Amber Braman.
- ii. **Roll Call:** Roll call was conducted and the attendance was noted.
- iii. **Minutes Approval:** Minutes from the meeting held on November 20, 2018 were approved as written. Tenesha Thomas motioned to approve the minutes with a second from Amber Braman. Minutes were approved by the majority.
- iv. **Treasurer's Report:** Karen Lawler reported that the current balance was \$9,726.70.

II. Old Business

- i. **Board Appointments:** After discussion, motions were made on a position by position basis to elect the following members to the officer positions noted below. All motions were seconded and all motions were approved. The MBTB Officers for 2019 are as follows:
 - a. Chairman: Amber Braman
 - b. First Vice Chairman: Chris Carpenter
 - c. Second Vice Chairman: Mitzi Adams
 - d. Treasurer: Karen Lawler
 - e. Secretary: Julie Ray

In addition to the Officer positions being filled, the following individuals have agreed to take on the responsibilities noted below:

- Arbor Week: Liz Smith
- Arbor Day Poster Contest: Lisa Thomas
- Tree Survey: Tenesha Thomas, Brandon Daugherty, Amber Braman
- Pride of Madison: Brandon Daugherty
- Library Books: Karen Lawler
- Chamber of Commerce Expo: Tenesha Thomas, Brandon Daugherty
- Communications/Publications: Tenesha Thomas

- Beautification Standards: Amber Braman
- Beautification Judging: Amber Braman
- Beautification Awards Luncheon: Mitzi Adams, Tenesha Thomas, Sabrina Savage
- Beautification Sign Installation: Mitzi Adams, Chris Carpenter

ii. **Bylaws Update:** Discussion on the current bylaws was deferred to the February meeting.

iii. **Poster Contest:** Lisa Thomas reported that poster pickup from the Elementary schools was scheduled for Thursday, January 17th. Several board members volunteered to help with the poster pickup and to deliver them to Dublin Park. A room was scheduled at Dublin Park to accommodate the judges from North Alabama Master Gardeners. Karen Lawler was to arrange the refreshments for the judging team, and several board members also volunteered to help with the room set-up.

iv. **Tree Report:** Tenesha Thomas reported that the first draft was completed and distributed to board members for their review. Several board members did not have an opportunity to review the report prior to the meeting, and the board determined that in addition to removal of the “Expense Estimation” page, additional work was needed and it would be discussed at the February meeting.

III. New Business

i. **Arbor Day Tree Workshop:** Liz Smith reported that arrangements for the speaker were complete. The speaker would be Clarissa Balbalian from the Mississippi State University extension Plant Diagnostic Lab. Ms. Balbalian would discuss Plant & Tree Diseases as the topic for the Arbor Day Workshop. In addition to per diem expenses, the board was requested to also reimburse the speaker for a rental vehicle. The motion passed and the board agreed to cover that expense for the speaker. Lis also reported that there would be 3 trees planted and that the tree planting with the Mayor was scheduled for 12pm on Wednesday, February 26, 2019 at the new Madison branch of the Public Library. Final details for the workshop would be discussed at the February meeting.

ii. **Beautification Applications and Standards:** Amber Braman stated that the Board had received inputs from various sources indicating that updates could be made to the existing standards to make them more concise. Amber suggested that a tagup be scheduled for those individuals who wanted to participate in the update, and the board agreed that would be the desired approach for working the updates. Amber took an action to schedule the tagup prior to the next meeting of the board.

Meeting adjourned at 6:30pm