

**City of Madison**  
**Beautification and Tree Board**  
**Minutes**  
**Tuesday, September 18, 2018**  
**City Hall**



**Attendees:**

Amber Braman, Karen Lawler, Julie Ray, Tenesha Thomas, Mitzi Adams, Chris Carpenter, Brandon Daugherty

**Absent:**

Gerald Clark, Lisa Thomas, Liz Smith

**I. Order of Business**

- i. **Welcome:** The meeting was called to order at 5:30pm, all attendees were welcomed by Amber Braman.
- ii. **Roll Call:** Roll call was conducted and the attendance was noted.
- iii. **Minutes Approval:** Minutes from the meeting held on August 21, 2018 were approved as written. Tenesha Thomas motioned to approve minutes with a second from Karen Lawler. Minutes were approved by the majority.
- iv. **Treasurer's Report:** Karen Lawler reported that the current balance is \$11,869.93.

**II. Old Business**

- i. **Gateway Refresh Approval:** Tenesha Thomas described to the board that Alabama Lawn Masters had performed a one-time cleanup activity at the Madison Gateway, located at the junction of Hughes Road and Madison Boulevard. The cost of this cleanup was billed at \$1,693.00. The board was asked to approve this budget item. Julie Ray made a motion to approve with a second from Tenesha Thomas. The cost was approved by the majority and Karen Lawler, treasurer took an action to provide payment. The "Go-Forward" plan for maintaining the Madison Gateway on a more permanent basis is in work and as that proceeds, Tenesha will bring forward that status to the board.
- ii. **150/200 Committee Update:** Amber Braman attended the monthly meeting as the board representative. The timeframe for 150/200 activities will be from December 2018-December 2019. Amber reported that the board is responsible for providing the following:

- a. 150 trees for planting
- b. Naming and providing the Heritage Tree

As reported in the August meeting, the board will have the entire year to fulfill these obligations. There is no size requirement of the trees and it was discussed that sapling giveaways at the Arbor Day Workshop, Chamber Expo, and Poster contest could cover the majority of the obligation. The Board will also look at the Arbor Day Tree Planting and Replacement Plantings throughout the city to provide trees of a more notable size to support the 150/200 Event. The Board must also name a tree species that would be the Heritage Tree for the 150/200 Event. The Heritage Tree would be noted on the city website and would be noted in the 150/200 Event literature/publicity. It was suggested at the previous meeting that the board should consider a dogwood as the Heritage Tree. Amber Braman provided a photograph of a hybrid dogwood for consideration. Board members are encouraged to do some homework and return to the September meeting with other viable suggestions.

- iii. **Calendar:** Amber Braman presented the board calendar for the rest of 2018 and for the 2019 calendar year. The only items with dates that were in question were some of the upcoming Tree conferences and the dates for when the board would conduct the Arbor Day Workshop, Tree Planting with the Mayor, and presentation of the Arbor Day Poster Contest winners to the City Council. The board settled on a tentative set of dates, and those dates are:

*Feb.* 19, Board Meeting

*Feb.* 26, Tree Planting with the Mayor at 11:30am

*Feb.* 26, Arbor Day Workshop, evening time to be announced

*1<sup>st</sup> March City Council Meeting*, Poster Contest Winners to City Council

- iv. **Bylaws:** The board discussed the current set of bylaws for the Madison Beautification and Tree Board and had very few proposed updates. However, the discussion concerning Ordinance 2000-103 (Tree Ordinance) brought to light that the board had not been meeting certain obligations concerning the provision of a yearly plan for trees in public areas of the city. All board members were requested to review the Tree Ordinance and to bring forward ideas as to how the board can meet this obligation to the November meeting.

### **III. New Business**

- i. **Introductions & New Board Members:** Amber Braman introduced three new board members at the meeting. All current members introduced themselves and explained their current responsibilities and welcomed the new members to the board.
- ii. **Committee Chair for Nominating Committee and schedule for Board Appointments:** Julie Ray was given the action to work with all board members to develop the list for Board Appointments for 2019. Goal is to have a completed list for the October meeting, and the board would vote at the November meeting.

Meeting adjourned at 6:30pm