

**Madison Station Historic Preservation Commission  
Minutes of the July 24, 2019 Regular Meeting**

The meeting convened in the Madison Municipal Complex, Planning and Building Conference Room, 100 Hughes Road, Madison, Alabama 35758. Commission Chairman Charles Nola called the meeting to order at 5:30 p.m.

**Attendance**

**Commission Members**

Charles Nola, Chairman	Present
Dennis Vaughn, Vice-Chairman	Present
Cindi Sanderson, Historic Liaison	Present
Elbert Balch	Present
Larry Anderson	Absent
Cindy Sensenberger	Present
Gerald Clark	Present

**City Staff**

Sherri Williams, Assistant Planner and Board Secretary

**Registered Public Attendees**

Walt Anderson, Daniel Tripp, Natalie Hasley

**Public Comment**

Chairman Nola opened the floor to public comment for non-agenda items. There being no public comment, Chairman Nola closed the floor to public comment.

**Approval of minutes**

Chairman Nola asked Commission members for suggested changes or corrections to the draft minutes of the June 12, 2019 Regular Meeting. There being no changes or corrections, Chairman Nola called for a motion.

**Motion:** Elbert Balch moved to approve minutes of the June 12, 2019 Regular Meeting, as written. Gerald Clark seconded the motion and the vote was as follows:

**Final Vote:**

Elbert Balch	Aye
Dennis Vaughn	Aye
Larry Anderson	Absent
Charles Nola	Aye
Cindi Sanderson	Aye
Cindy Sensenberger	Abstain
Gerald Clark	Aye

**Applications for Certificates of Appropriateness**

*The following Applications for Certificates of Appropriateness were presented for public review but not for public hearing or comment.*

*Chairman Nola asked members if they had an objection to changing the order of business, hearing case COA-2019-010 first, because the applicant had family obligations. There being no objection the order of business was changed.*

**1. COA-2019-010 – 14 Main Street Suite A, awning replacement**

*Cindy Sensenberger stated she is the property owner and recused herself.*

The applicant, Natalie Hasley, provided a color sample of the proposed awning fabric, which matches the Pure Barre logo and sign above the suite. The existing awning is original to the building and needs updating.

**Motion:** Dennis Vaughn moved to approve case number COA-2019-010, 14 Main Street, awning replacement, as presented. Cindi Sanderson seconded the motion and the vote was as follows:

**Final Vote:**

Elbert Balch	Aye
Dennis Vaughn	Aye
Larry Anderson	Absent
Charles Nola	Aye
Cindi Sanderson	Aye
Cindy Sensenberger	Recused
Gerald Clark	Aye

**Motion Carried.**

**2. COA-2019-007 – 216 Main Street, Window Replacement**

Walt Anderson presented his request and stated that all the upper windows on the front and side, and two lower windows on the back of the building are the ones he wants to replace. He stated the replacement windows have composite frames and are one-over-one style. An informational brochure was provided for review. He further stated that the original windows were wood framed. Members discussed replacing wood framed windows with composite framed windows. Sherri Williams stated that the building is not listed as a contributing structure. Chairman Nola then called for a motion.

**Motion:** Elbert Balch moved to approve case number COA-2019-007, 216 Main Street, window replacement, as presented and due to the building being a non-contributing structure. Cindy Sensenberger seconded the motion and the vote was as follows:

**Final Vote:**

Elbert Balch	Aye
Dennis Vaughn	Aye
Larry Anderson	Absent
Charles Nola	Aye
Cindi Sanderson	Aye
Cindy Sensenberger	Aye
Gerald Clark	Aye

**Motion Carried.**

**3. COA-2019-008 – 200 Main Street, Window Replacement**

Walt Anderson presented his request and stated that he wished to replace the upper windows at this time, with the same windows presented for 216 Main Street. The original windows were wood framed, single pane, one-over-one, double on the front and single on the side and back. Members discussed replacing wood framed windows with composite framed windows. Sherri Williams stated that the building is a contributing structure. Members discussed Design Review Guideline requirements and expressed opposition to composite framed windows. Walt Anderson stated that he would obtain information about wood framed windows and bring the information next month if the Commission would continue his application until the August meeting.

**Motion:** Gerald Clark moved to continue case number COA-2019-007, 200 Main Street, window replacement, until the August meeting, to allow the applicant time to obtain information on wood framed windows. Dennis Vaughn seconded the motion and the vote was as follows:

**Final Vote:**

Elbert Balch	Aye
Dennis Vaughn	Aye
Larry Anderson	Absent
Charles Nola	Aye
Cindi Sanderson	Aye
Cindy Sensenberger	Aye
Gerald Clark	Aye

**Motion Carried.**

**4. COA-2019-009 – 20 Martin Street, New Ground Sign**

*Elbert Balch recused himself because the property is managed by Opie Balch Realty.*  
 Board Secretary Sherri Williams presented information regarding the previous sign approval and the non-conforming sign that was subsequently installed. She provided information from the sign ordinance and meeting minutes regarding the preferred sign style, and the comments that were forwarded to the applicant. Members reviewed the information provided by staff and the applicant. Applicant agreed to the requested change in location and post style for the frame.

**Motion:** Dennis Vaughn moved to approve case number COA-2019-009, 20 Martin Street, addition of new ground sign as presented and with the following contingencies:

1. That the sign be located to the east side of the porch.
2. That the framing posts be square to match the design of the porch columns.

Cindi Sanderson seconded the motion and the vote was as follows:

**Final Vote:**

Elbert Balch	Recused
Dennis Vaughn	Aye
Larry Anderson	Absent
Charles Nola	Aye
Cindi Sanderson	Aye
Cindy Sensenberger	Aye
Gerald Clark	Aye

**Motion Carried.**

**Other Business**  
(Members of the Public)

Chairman Nola opened the floor to members of the public having other business to bring before the Commission. There being none, Chairman Nola closed the floor.

**Other Items for Discussion**  
(Commission members and City staff)

Chairman Nola opened the floor to Commission members and City Staff having other items for discussion.

Board Secretary Sherri Williams provided a second draft of the mural regulations and guidelines and stated that it is a compilation of comments provided to her by HPC members. HPC members and city staff discussed and revised the draft. Sherri Williams stated she will have a third draft prepared for the August meeting.

There being no further items for discussion, Chairman Nola closed the floor.

**Adjournment**

With no other business before the Commission, Chairman Nola adjourned the meeting at 7:20p.m.



Approved: Charles Nola, Chairman  
Madison Station Historic Preservation Commission



Attest: Sherri Williams, Board Secretary