

**City of Madison**  
**Beautification and Tree Board**  
**Tuesday, January 20, 2015**  
**Council Chambers, City Hall**  
**5:30 p.m.**



**Minutes**

**Board Members Present:** Karen Lawler, Karen Forsyth, Alice Tucker, Beth Agee, Meredith Kilby, Linda Kinney, Lynda Johnston, Julie Ray, and Marsha Harris

**Board Members Absent:** Gerald Clark

**Proceedings:**

The meeting was called to order at 5:30 pm by Karen Lawler.

The minutes from the meeting held on November 18, 2014 will be sent to everyone via email for approval.

***Treasurer's Report***

Julie Ray put together a draft 2015 budget based on the expenses from 2014. She will discuss the budget in depth next month. Julie and Karen Lawler will go to the bank to get Julie on the Board's bank account.

Marsha Harris has collected all the posters from the schools. (Horizon Elementary did not participate) The winning names will be sent to Kim Lindsey for their certificate. The Mayor will present the certificates and take photos with the winners at the February 9<sup>th</sup> Council meeting. The poster will be displayed on easels the night of the Council meeting.

The Arbor Day Workshop is scheduled for February 19, 2015, 5-8:30 p.m. at Dublin Park.

5-6:30 p.m. – Landscape Planning by Gerald Clark

7-8:30 p.m. – Trees in the Landscape by Harvey Cotton

Meredith Kilby will do an event invite on Facebook. She will do a flyer for advertising purposes.

Linda Kinney will take the lead to order pizza for 30 people and purchase small bottles of water. She will also pick up some candies.

Lynda Johnston spoke with Cory Brown of Catbird Seat for the tree planting in the island behind the Fire Station. He suggested a good size Smoke Tree. Cory will also work a planting plan for the island. Lynda will check with Kim Lindsey for a date the Mayor and others are available.

Karen Lawler discussed the need for an in-depth review of the Roles and Responsibilities for those on the Board.

Vice President (VP) is the integrator (the lead for coordinating and assigning)  
Karen requested the VPs come up with a list of positions/roles that need to be filled for the upcoming year. Report back to her next month.

Meredith will place on Facebook and contact Kim Lindsey to send out through their venues.

By-Laws – Karen Lawler requested everyone read through and mark up them up for discussion at the next Board meeting.

Calendar of events – Karen Lawler requested a list of dates for events for the coming year. She will incorporate into one calendar.

Julie Ray will email the Rose Rosette report so that it can be discussed at the next meeting.

Beautification Awards Luncheon – There was discussion to eliminate the awards luncheon. A motion was made to discontinue the luncheon. Seconded and passed.

A motion was made to discontinue the Judges luncheon (after judging properties for the Beautification Awards) and to continue with only a gift. The motion was passed.

Beth Agee suggested Adopt-A-Mile volunteers, Boy Scouts, or ROTC be contacted to see if they would be willing to assist in pulling the rose bushes, weed garden areas, trim, etc. Meredith suggested we send emails to the participants. She will prepare a press release talking about the roses and why they will be pulled throughout Madison. We also need to provide a list of Adopt-A-Mile participants to Gerald Clark since the prisoners will begin picking up trash in Madison.

Julie Ray suggested that inputs to the by-laws, event dates, and roles and responsibilities be sent to Karen Lawler by February 3.

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**Meeting adjourned at 6:40 pm**

**Minutes prepared by Karen Forsyth**