

**Madison Station Historic Preservation Commission
Minutes of the January 8, 2014 Annual Organizational and Regular Meeting**

The meeting was convened in the Madison Municipal Complex, Planning and Building Conference Room, 100 Hughes Road, Madison, Alabama 35758 and called to order at 5:30 p.m. by Commission Chairman Charles Sturdivant.

I. ROLL CALL

MADISON STATION HISTORIC PRESERVATION COMMISSION MEMBERS

Charles Sturdivant, Chair	Present
Jeanne Steadman, Historic Liaison	Absent
Dennis Vaughn	Present
Elbert Balch	Present
Teddy Powell	Present
Charles Nola	Present
Cindy Sensenberger	Present @ 5:40
City Council Liaison, D.J. Klein	Absent

CITY STAFF PRESENT

Sherri Williams, Assistant Planner and Board Secretary

REGISTERED PUBLIC ATTENDEES

Diana Christenson; Katie Stamps; Bill Parker

II. MINUTES APPROVAL

Chairman Sturdivant asked members if there were any suggested changes or corrections to the minutes for the December 11, 2013 Regular Meeting. There being no changes and/or corrections Chairman Sturdivant entertained a motion:

Motion: Mr. Balch moved to approve the minutes of the December 11, 2013 Regular Meeting, as written. Mr. Vaughn seconded the motion and the vote was as follows:

Final Vote:

Charles Sturdivant	Aye
Jeanne Steadman	Absent
Dennis Vaughn	Aye
Elbert Balch	Aye
Teddy Powell	Aye
Charles Nola	Aye
Cindy Sensenberger	Absent

Motion Carried.

III. Election of 2014 Officers

1. Election of Chair

Motion: Mr. Balch moved to elect Charles Sturdivant as Chairman for calendar year 2014. Teddy Powell seconded the motion and the vote was as follows:

Final Vote:

Charles Sturdivant	Abstain
Jeanne Steadman	Absent
Dennis Vaughn	Aye
Elbert Balch	Aye
Teddy Powell	Aye
Charles Nola	Aye
Cindy Sensenberger	Absent

Motion Carried.

2. Election of Vice-Chair

Motion: Mr. Balch moved to elect Teddy Powell as Vice-Chairman for calendar year 2014. Mr. Vaughn seconded the motion and the vote was as follows:

Final Vote:

Charles Sturdivant	Aye
Jeanne Steadman	Absent
Dennis Vaughn	Aye
Elbert Balch	Aye
Teddy Powell	Abstain
Charles Nola	Aye
Cindy Sensenberger	Absent

Motion Carried.

3. Election of Historic Liaison

Motion: Mr. Powell moved to elect Jeanne Steadman as Historic Liaison for calendar year 2014. Mr. Vaughn seconded the motion and the vote was as follows:

Final Vote:

Charles Sturdivant	Aye
Teddy Powell	Aye
Jeanne Steadman	Absent
Dennis Vaughn	Aye
Elbert Balch	Aye
Charles Nola	Aye
Cindy Sensenberger	Absent

Motion Carried.

IV. PUBLIC COMMENT

Chairman Sturdivant opened the floor to public comment for non-agenda items. There being no public comment Chairman Sturdivant closed the floor.

V. APPLICATIONS FOR CERTIFICATES OF APPROPRIATENESS

1. **2013-17 – 20 Martin Street; Addition of detached accessory sign (Tabled at December 11, 2013 meeting):** Diana Christensen presented her request stating that she wishes to install an accessory ground sign in front of her business at 20 Martin Street. The sign will be five (5) feet in height and that the sign itself is 40” in height. She further stated that it will be mounted on wooden posts painted to match the house. She provided photos for review. Mr. Powell questioned if the picket fence on the front of the property would impede visibility. Ms. Christensen stated that since the yard slopes up toward the building, the sign will sit higher than the fence. Chairman Sturdivant stated that HPC members had discussed the sign in the absence of applicant at the December meeting. HPC decided freestanding ground signs in the newly rezoned commercial district should be in frames, painted black, similar to the one at 16 Main, with the address at the top. Ms. Christensen stated she would speak with her sign contractor and would comply.

Motion: Mr. Powell moved to approve case number 2013-17, 20 Martin Street, relocation of the existing historic marker; installation of an accessory ground sign to be black framed and with an address cap, similar to the sign at 16 Main Street; sign face as presented. Mr. Balch seconded the motion and the vote was as follows:

Final Vote:

Charles Sturdivant	Aye
Teddy Powell	Aye
Jeanne Steadman	Absent
Dennis Vaughn	Aye
Elbert Balch	Aye
Charles Nola	Aye
Cindy Sensenberger	Aye

Motion Carried.

2. **2014-01 – 4257 Sullivan Street; Addition of new and repair of existing parking lot; Addition of sidewalk; Installation of new lighting:** Katie Stamps and Bill Parker presented the request on behalf of Madison First Baptist Church, provided a site plan and specs for the proposed bollard lights. Photos of the light fixtures that are currently on the building were reviewed. Ms. Stamps and Mr. Parker explained the church’s wish to repair and enlarge the existing parking lot, provide eight (8) additional parking spaces, install bollard lights along the sidewalk and place additional light fixtures on the building that will light the parking lot dusk to dawn. New light fixtures will match the ones currently on the building. Mr. Vaughn expressed concern about the drainage plan and the additional water runoff. Sherri Williams stated the plan would be reviewed by the city’s Technical Review Committee, including staff from the Planning and Engineering departments and that it must meet the city’s regulations, in order to be approved. Chairman Sturdivant stated that it was the HPC’s duty to determine

the appropriateness of the parking lot and the design of the light fixtures. The technical aspects of the site plan and the drainage issues were not a part of the review.

Motion: Mr. Powell moved to approve case number 2014-01, 4257 Sullivan Street: addition of new and repair of existing parking lot; addition of bollard lights along the sidewalk and the berm with landscaping, as presented. Mr. Balch seconded the motion and the vote was as follows:

Final Vote:

Charles Sturdivant	Aye
Teddy Powell	Aye
Jeanne Steadman	Absent
Dennis Vaughn	Aye
Elbert Balch	Aye
Charles Nola	Aye
Cindy Sensenberger	Aye

Motion Carried.

VI. OTHER ITEMS FOR DISCUSSION (COMMISSION MEMBERS AND CITY STAFF)

Mr. Powell asked HPC members consider preparing a letter addressed to the City Council expressing concern with conditions within the District, specifically disrepair and deterioration of commercial structures as well as drainage problems and road conditions throughout the residential areas within the District. Members decided to draft a letter for Councilmember Klein to present to the City Council at a future meeting.

VII. OTHER BUSINESS (MEMBERS OF THE PUBLIC)

Chairman Sturdivant opened the floor to members of the public had other business to bring before the Board. There being no other business, Chairman Sturdivant closed the floor to other business.

VIII. ADJOURNMENT

Chairman Sturdivant adjourned the meeting at 6:20 p.m.

MINUTES APPROVED,



CHARLES STURDIVANT, CHAIRMAN
MADISON STATION HISTORIC PRESERVATION COMMISSION

ATTEST:



SHERRI WILLIAMS, RECORDING SECRETARY