

**September 2013 Minutes**  
**Madison City Disability Advocacy Board**  
**Regular Monthly Board Meeting**

**Date:** September 10, 2013

**Time:** 6:00 pm

**Location:** City Hall, Conference Room 130

**Presiding:** Claudia Rice, Vice-Chairperson

**Recorder:** Joni Haas

**Board Members Present:** Claudia Rice, Don Gardner, Joni Haas, Cynthia Allison, Gerald Clark, Tracy Butterfield, Kathy Burris

**Board Members Absent:** Dena Johnson, Keith Bedsole, Jamie Hill

**Guests Present:** none

**Call to Order:** The Vice-Chairperson, Claudia Rice, called the meeting to order and noted that a quorum was present. It was noted that sufficient prior notice of the meeting was given, in accordance with the Alabama Open Meetings Act.

**Announcements:** October 19, 2013, will be the next Making Waves Swim from 5-7p.m. The date and time have changed from Sundays to Saturdays. Tracy Butterfield reported on the status of the changing mats for the YMCA. The mats have been donated and are awaiting the screen printing. Claudia suggested that in addition to screen printing the MCDAB initials that [www.MCDAB.org](http://www.MCDAB.org) also be added. Tracy will pass on this suggestion to the screen printer contact.

**Public Comments:** none

**Approval of Minutes:** Claudia Rice noted a quorum was present from the regular August 2013 meeting. Claudia made the motion that the minutes, previously distributed to the board, be approved. Don Gardner seconded. All board members present approved the motion; no opposition; one abstention. Motion carried.

**Treasurer's Report:** Don Gardner provided a copy of the Treasurer's report to all board members present. He reported a balance of \$12,508.73. The only change from the August 13 meeting is the awards expense of \$190 for the website renewal. Don also provided information for discussion regarding the funds available for the FY2014 budget (80% of EOY balance) and suggested breakdown of the funds. Don suggested the inclusion of two new line items for Awards Expense and Scholarships that previously sat in the Public Awareness line. Don spoke about a scholarship to Space Camp. We would need to prepare and distribute a flyer in order to get applications. The Space and Rocket Center (SRC) will determine physical limitations requirements and will decide on the winner. The SRC will then schedule the appropriate camp with the limitations in mind. There are several options for camp, day camp, weekend with parent, etc. Other ideas identified for 2014 spending include having the Easter Egg Hunt, Fishing Rodeo again this year; a contribution to the Madison County Retardation Board, and in the miscellaneous category, possibly supporting special needs sports as we have done before and possibly another HR seminar. More discussions will be conducted at the next meeting.

**MCDAB Employer Award:** We have received an application for the Employer Award, the Botanical Gardens in Huntsville nominated by Jamie Hill. The Botanical Gardens have been very good to employ those with special needs. Cynthia Allison motioned that the Botanical Gardens receive the Employer Award, Tracie Butterfield seconded. Motion passed, no opposition, no abstention.

Claudia Rice will make arrangements for ordering the plaque and setting up the awards ceremony at a future City Council meeting.

**Committee Reports:**

**Accessibility:** no report

**Day Services and Housing:** no report

**Transportation:** no report

**Recreation Advisory Board:** no report

**Madison Street Festival Booth:** Claudia Rice presented the brochure that included the changes discussed at the August meeting. Claudia proposed ordering only 200 brochures to be used for the Street Festival and we will make any additional updates later before any other reproduction is done. Further discussion about what words could be added to solicit donations on both the brochure and on the website. Gerald Clark mentioned that Madison Visionary Partners could be utilized in the event of a sizeable donation that needed to be tax deductible. Cynthia Allison will determine best place to put it on the website. Additional discussion on how to make sure the website location (usually printed in blue) could be made very visible on light blue brochures. Don Gardner motioned that \$1000 be moved from the Transportation line item to Public Awareness line in the 2013 budget to cover the costs of the Street Festival. Cynthia Allison seconded, motion passed, no opposition, no abstentions. Kathy Burris motioned \$500 be allocated for Street Festival expenses (including brochures). Tracie Butterfield seconded, motion passed, no opposition, no abstentions. Cynthia Allison offered to contact UCP to pickup some Sharing the Care brochures to be distributed also. Claudia Rice will type up the Street Festival schedule and distribute.

**Monthly Article for Madison Weekly Magazine:** These articles are a PR opportunity for our board. It should be 250 words or more, due Tuesday noon to meet the deadline for Friday publication. Some ideas for articles include, Legislation, Medicaid, Swim Class, VIP Soccer, Award follow-up, announcement of position that is being vacated, etc. Kathy Burris will be providing the September article. Joni Haas will do the December article. Need someone to do October (possible the Employer Award information) and November.

Meeting Adjourned: Claudia Rice made a motion to adjourn the meeting.

Next meeting is October 8, 2013 at 6:00 p.m. at City Hall, Conference Room 130.

Note: Underlined text indicates an action to be taken by a board member (s).