

RESOLUTION NO. 2021-381-R

A RESOLUTION AUTHORIZING A POLICY FOR
STREAMING & ARCHIVING OF CITY COUNCIL, PLANNING
COMMISSION, AND ZONING BOARD MEETING VIDEOS

WHEREAS, the City Council has received feedback from Madison residents who have requested that the City provide live video streaming, recording, and long-term archiving of City Council meetings; and

WHEREAS, the City Council has reviewed best practices and legal guidelines pertaining to recording, streaming, and archiving public meetings, and as a result of its study, the City Council desires to articulate a consistent policy for each task; and

WHEREAS, the City Council has determined that it is in the best interest of the City to select one provider of streaming and archiving services in order to provide for adequate storage capacity, ease of viewing for Madison residents, and preservation of video integrity and security; and

WHEREAS, the City Council desires to extend the time that the City maintains recordings of meetings, and for the current term of office it will discontinue the practice of discarding meeting recordings immediately after the approval of the minutes, although it shall continue to maintain minutes as a permanent public and official record of City Council actions;

BE IT HEREBY RESOLVED by the City Council of the City of Madison, Alabama, that the City Council adopts the following policy for streaming, recording, and archiving of City Council, Planning Commission, and Zoning Board of Adjustment meetings, and this policy shall remain in effect for the term of the current City Council members:

VIDEO STREAMING & ARCHIVING POLICY

1. **Live Streaming**: The City will provide for live streaming of City Council, Planning Commission, and Zoning Board of Adjustment meetings through one City-contracted source that provides for City ownership of all video content.

2. **Recording & Archiving**: The City shall record and maintain video recordings of City Council, Planning Commission, and Zoning Board of Adjustment meetings throughout the term of the current City Council.

3. **Subsequent viewing**: The City shall maintain recordings of each City Council, Planning Commission, and Zoning Board of Adjustment meetings on the City website through one City-contracted source that provides for City ownership of all video content throughout the term of the current City Council.

BE IT FURTHER RESOLVED that this policy shall go into effect as of the date of passage of this resolution, and the City will enable all tasks as soon as technically feasible; and

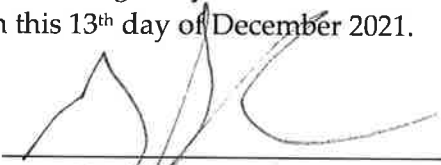
BE IT FURTHER RESOLVED that this policy shall remain in effect through November 2025, unless the City Council elects to further amend it due to changed circumstances or budgetary constraints for subsequent fiscal years; and

BE IT FURTHER RESOLVED that subsequent City Councils will be entitled to renew, extend, or amend this policy and to provide for permanent archiving of meeting videos if desired; and

BE IT FURTHER RESOLVED that the City Clerk shall provide copies of this policy to Madison residents upon request, and shall publish the policy on the City website; and


BE IT FURTHER RESOLVED that each and every provision of this Resolution is hereby declared to be an independent provision, and the holding of any provision hereof to be void or invalid for any reason shall not affect any other provision hereof.

READ, PASSED, AND ADOPTED at a regularly scheduled meeting of the City Council of the City of Madison, Alabama, on this 13th day of December 2021.




Greg Shaw, City Council President
City of Madison, Alabama

ATTEST:



Lisa D. Thomas, City Clerk-Treasurer
City of Madison, Alabama

APPROVED this 14th day of December 2021.



Paul Finley, Mayor
City of Madison, Alabama