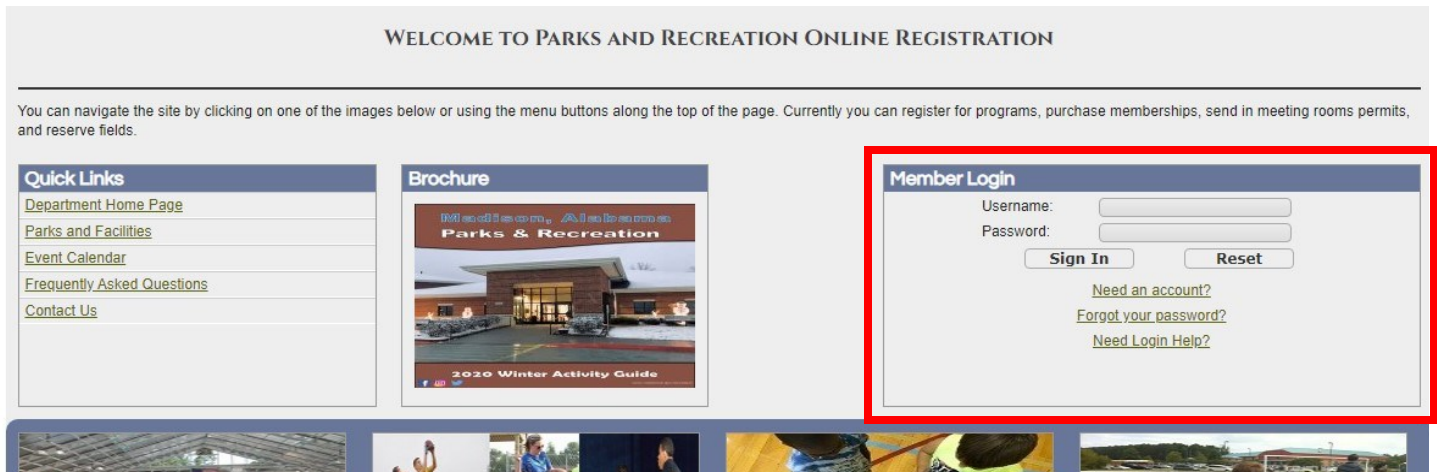
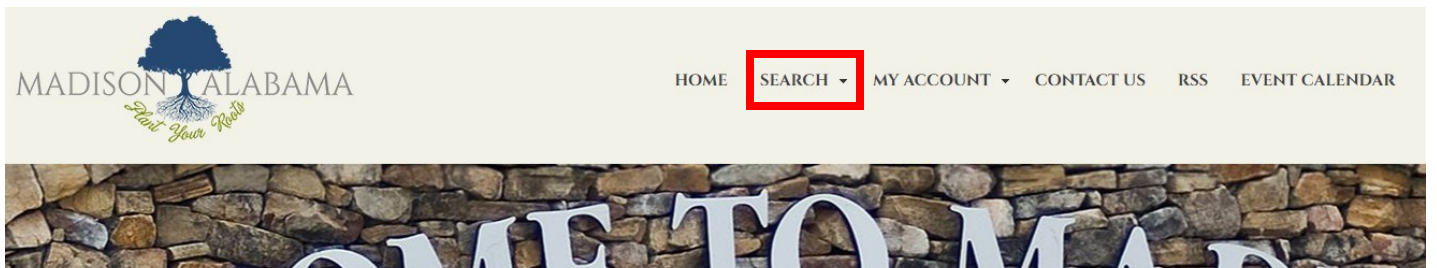


REGISTERING A TEAM IN WEBTRAC

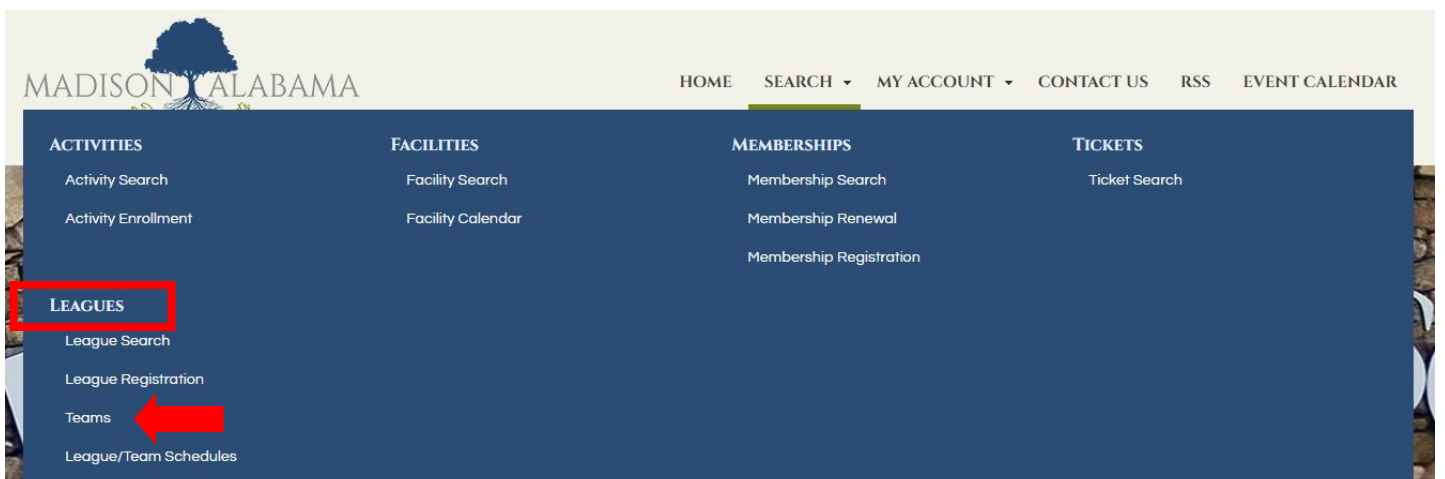
1. Visit www.madisonal.gov. Go to Parks and Recreation under the Departments tab. Choose WebTrac on left side of screen.
2. Log in to Web Trac. Only 1 person on the team needs to register as this will register the entire team.



3. Once logged in, scroll to the top of the page. Click search.



4. Select Teams under the League section.



5. Select Add Team.

Welcome, Elmore #8460 | [Logout](#) | [Shopping Cart \(0\)](#) | [Wishlist \(0\)](#)

YOUR TEAMS

Showing 1 To 1 Total Results (1)

Team Name	League
Team Madison	Default Players

[Add Team](#)

6. Under Team Information, fill in all areas. Please note team name and colors will be approved by MPRD staff. If something needs to change, we will contact you. Information provided in this section will be the contact for your team. Do not add any new player at this time. You will receive a roster with instructions at checkout.

Team Information - Roster For

Team Name * Roll Title Team Colors

Team Contact

Address 1 Address 2

City State Zip Code

Email Address Email Schedule Changes?

Phone 1 Extension 1 Phone #1 Type

Phone #2 Phone #2 Extension Phone #2 Type

Additional Player

7. Save the team. Scroll back to the top and click Search, then League Registration.

MADISON ALABAMA

HOME SEARCH MY ACCOUNT CONTACT US RSS EVENT CALENDAR

ACTIVITIES
Activity Search
Activity Enrollment

FACILITIES
Facility Search
Facility Calendar

MEMBERSHIPS
Membership Search
Membership Renewal
Membership Registration

TICKETS
Ticket Search

LEAGUES
League Search
League Registration
Teams
League/Team Schedules

8. For Winter Volleyball Rec League, enter code 402AVB - Rec. For Winter Volleyball Comp League, enter code 402AVB - Comp. Choose Add to Cart.



Welcome, Elmore #8460 | [Logout](#) | [Shopping Cart \(0\)](#) | [Wishlist \(0\)](#)

League Registration

League Code: *

9. Choose the box next to the League associated with the League Code. Continue.

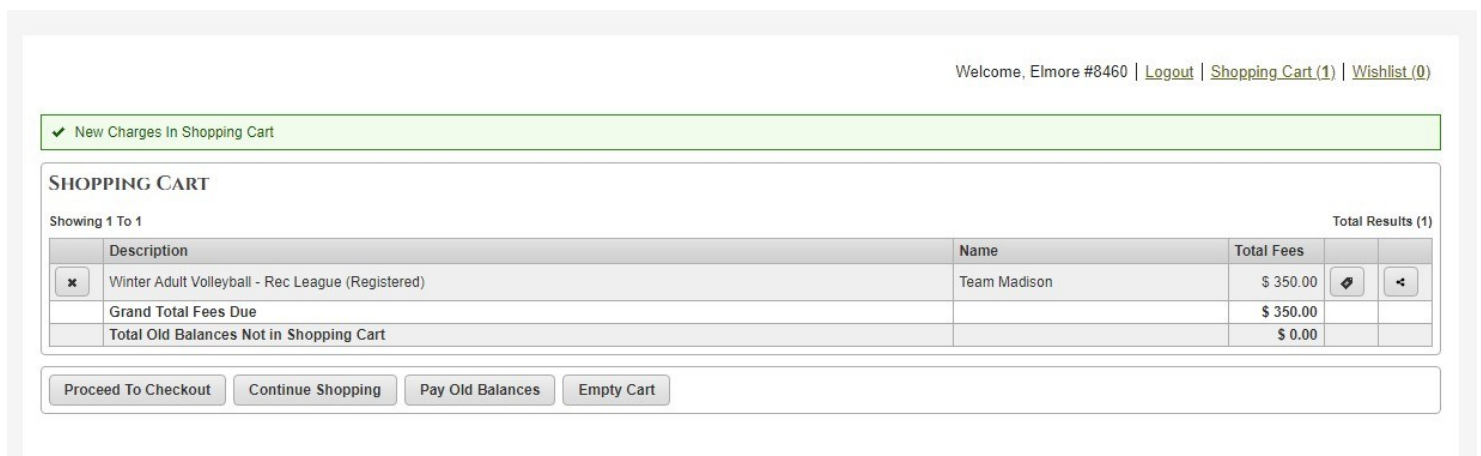


Welcome, Elmore #8460 | [Logout](#) | [Shopping Cart \(0\)](#) | [Wishlist \(0\)](#)

Team Madison

Winter Adult Volleyball - Rec League

10. Proceed to Checkout. Follow prompts to checkout.



Welcome, Elmore #8460 | [Logout](#) | [Shopping Cart \(1\)](#) | [Wishlist \(0\)](#)

✓ New Charges In Shopping Cart

SHOPPING CART

Showing 1 To 1 Total Results (1)

	Description	Name	Total Fees		
<input type="checkbox"/>	Winter Adult Volleyball - Rec League (Registered)	Team Madison	\$ 350.00	<input type="checkbox"/>	<input type="checkbox"/>
	Grand Total Fees Due		\$ 350.00		
	Total Old Balances Not in Shopping Cart		\$ 0.00		

11. Look for an email with Roster information as well as other information about the league.