

City of Madison Building Department
100 Hughes Road
Madison, Alabama 35758
Phone: 256-772-5644/Fax: 256-772-5601
www.madisonal.gov



RESIDENTIAL BUILDING PERMIT APPLICATION

Incomplete applications may not be processed.

Date: _____

Valuation of Work \$ _____

Location of Work or Construction

Street Address: _____

Subdivision/Phase: _____ Lot# _____ Block _____

Applicant Information

Applicant Name: _____ City of Madison License #: _____

Applicant Address: _____ Phone #: _____

E-Mail: _____

Property Owner Information

Owner Name: _____ Phone #: _____

Property Owner's Current Address: _____

Contractor Information

Owner Acting as GC - **Owner must occupy house for no less than 1 year after completion of work if valuation exceeds \$10,000.00**

Affidavit on file

Homebuilders License # _____ General Contractors License # _____

Note: Two (2) copies of a plot plan and two (2) sets of construction drawings are required for plan review. The plot plan must show the location of proposed new construction, all existing structures and proposed additions, as they do/will appear on the lot or parcel.

*******A RECEIPT FOR WATER/SEWER SERVICE MUST BE SUBMITTED WITH PLANS TO PROCESS PERMITS*******

New SFR New 2 Family Residential Addition Detached Garage Alterations (interior) Repairs Foundation Only Other

Accessory Structure Other Residential Construction Not Listed, please describe: _____

Brief Description of Work _____

No. of Stories: _____ Building Height: _____ No. of Baths: _____ No. of Bedrooms: _____

New 1st Floor heated SF: _____ New 1st Floor unheated SF: _____ **Total 1st Floor SF:** _____

New 2nd Floor heated SF: _____ New 2nd Floor unheated SF: _____ **Total 2nd Floor SF:** _____

Existing 1st Floor SF: _____ Existing 2nd Floor SF: _____ Basement SF: _____ **Total Gross SF:** _____

Heated and Unheated

Heated and Unheated

Heated and Unheated

Heated and Unheated

Are there any other existing accessory buildings on this lot? _____ If yes, specify type and sq. footage: _____

Energy Code Compliance - All new Single-Family and 2-Family dwellings require verification by a 3rd party

Prescriptive Method Trade off Method (Additional Documentation Required) Total UA Method (Additional Documentation Required)

City Water? _____ City Sewer? _____ Electric Utility Name: _____ Type of Heat: _____

FFE: _____ **If the property is located in a Flood Hazard Area a Flood Elevation Certificate is required**

Zoning District: _____ Lot or Parcel Frontage in feet: _____ Lot or Parcel Depth in feet: _____ Lot Area: _____

Historic District _____ Airport Obstruction & Clear Zone _____ Overlay District _____

Yes/No

Yes/No

Yes/No

Fire Sprinkler System _____ Well Head Protection - Zone I: _____ Zone II: _____

Yes/No

Yes/No

Yes/No

**** Additional Information on Back ****

CONTRACTOR STATEMENT

I certify and acknowledge that I have fully read this application, that all information provided herein is true and correct, and that all work for which this permit may be issued will be performed and completed as described above and that it shall conform to all City code sections and ordinances; all applicable state and federal laws; and the plans and specifications herewith submitted. By signing this application, I am further certifying that I will meet all requirements incumbent upon me as a contractor licensed under the laws of the State of Alabama, to include any exemptions as provided by law, and that I am authorized by the owner of the subject property to execute this document as his or her agent.

I also further attest that I have located by actual excavation the municipal sewer infrastructure that will serve the building for which this permit is issued and that I have verified that the floor elevation of the building and the elevation of the servicing sewer are located so as to provide proper slope for connection to the municipal sanitary sewer system. I also hereby agree to protect all public improvements and public utilities adjacent to or serving the property on which the proposed structure or structures described above are located, whether or not the said improvements or utilities are the property of the City of Madison. I further agree to make or cause to have made, satisfactory to the City of Madison, all repairs to public improvements or utilities damaged as a result of actions, misuse, or lack of care on the part of any of my employees, agents, subcontractors, or suppliers of materials of said public improvements or utilities.

Finally, I acknowledge that approval and issuance of any building permit by the City of Madison, including the one applied for hereby, does not speak in any way to the compliance of this project with any private covenants, conditions, rules, or requirements which may run with or be applicable to the subject property. I understand and accept that the City's issuance of a building permit shall not in any way be deemed to be an active or passive grant of permission for the owner or any other person, contractor, subcontractor or company, including me as applicant, to violate or otherwise circumvent the requirements of any applicable covenants or rules established by private associations or entities. I fully acknowledge that determining the existence and/or applicability of any private covenants of any kind to the subject property IS NOT the responsibility of the City of Madison or its agents or employees.

Applicant Signature: _____ **Date:** _____

Chief Building Official: _____ **Date:** _____ **Not Approved**

Engineering/Floodplain: _____ **Date:** _____ **Not Approved**

Zoning Administrator: _____ **Date:** _____ **Not Approved**

FOR OFFICE USE ONLY

Zoning Action: Approved Not Approved – See Comments
 No Planning Commission approved site plan provided. Primary use of structure has changed and is not permitted
 Comments: _____

Required	Dimensions	Submitted
_____	Front Yard Setback	_____
_____	Front Yard Easement	_____
_____	Side Yard Setback	_____
_____	Side Yard Easement	_____
_____	Rear Yard Setback	_____
_____	Rear Yard Easement	_____
_____	Lot Size	_____
_____	Other Easements	_____
_____	Width of Lot	_____
_____	Lot Coverage	_____
_____	Height	_____
_____	Finished Floor Elevation	_____

Flood Hazard District:
 Flood Zone X/C _____
 Special Flood Hazard District AE _____
 Special Flood Hazard District A _____
 Elevation Certificate Required? _____

Zoning District:

Type of Use:
 Permitted Use by Right _____
 Special Exception _____
 Special Exception Case # _____
 Special Exception Conditions _____
 Variance Granted _____
 Variance Case # _____
 Type Variance & Conditions _____

Verification

Project Location:
 Lot: _____
 Block: _____
 Subdivision: _____

Verified by:

Date:
