

**Building Department**  
 100 Hughes Road  
 Madison, Alabama 35758  
 Phone: 256-772-5644  
 FAX: 256-772-5601  
<http://www.madisonal.gov>



## Mechanical Permit

CASH    CREDIT    CHECK#: \_\_\_\_\_

ePermitting: [www.buildportal.madisonal.gov](http://www.buildportal.madisonal.gov)

Building Permit#: \_\_\_\_\_

Date: \_\_\_\_\_

Mechanical Permit#: \_\_\_\_\_ Email Address: \_\_\_\_\_

Street Address: \_\_\_\_\_ Subdivision / Lot#: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_ Contact#: \_\_\_\_\_

Mechanical Contractor: \_\_\_\_\_ Contact#: \_\_\_\_\_

Company Address: \_\_\_\_\_

City of Madison License #: \_\_\_\_\_ HVAC License #: \_\_\_\_\_

Contract Price: \$ \_\_\_\_\_

Job Type:    New                       Replacement

Type:         Residential    Commercial

Check Appropriate Box:

GAS (requires separate gas permits if additional piping is installed)    ELECTRIC (requires separate electrical permit)

*\*A separate electrical permit is required for every new installation.*

QTY		
	New Single-Family Home / per dwelling unit in multi-Family structures & Commercial systems, per separate system.	Total contract price of work multiplied by .0125
	Repair/replacement of HVAC system or component. (No ductwork required)	Total contract price of work multiplied by .01 but not less than \$25.00
	Repair/Replace Ductwork	\$25.00
	Minimum permit fee for work not provided for herein.	\$25.00
	Alabama Craft Training Fee (Commercial Permits)	(\$1.00) for every-one thousand dollars (\$1,000.00) of construction authorized
	North Alabama Home Builders Association (Residential Permits)	\$20.00

I certify and acknowledge that I have read this application, that all information provided herein is true and correct, and all work performed as described above and for which a permit is issued shall conform to all City Codes, Ordinances and State Laws and plans and specifications herewith submitted. By signing this application, I am certifying that I will meet all requirements as a contractor under the laws of the State of Alabama, to include any exemptions as provided by law and that I am authorized by the owner to execute this document as his or her agent. As a contractor, I certify and agree to protect all public improvements and public utilities adjacent to or serving the property on which the proposed structure or structures described above are located, whether the said improvements or utilities are the property of the City of Madison. I further agree to make or cause to have made repairs to, satisfactory to the City of Madison, public improvements or utilities damaged because of actions, misuse, or lack of care on the part of any of my employees, agents, subcontractors, or suppliers of materials of said public improvements or utilities.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Permit Specialist: \_\_\_\_\_ Date \_\_\_\_\_