

Madison City Disability Advocacy Board March 9, 2010 Board Minutes

Date: Tuesday, March 9, 2010

Time: 6pm to 8:20 p.m.

Location: City Hall, Mayor's Conference Room

Board Members

Present: Claudia Rice, Toni Osani, Cana Farr, Beth Newlin, Patricia Switzer, Jane Dow,

Absent: Mike Cassell, Maria Kilgore

Proceedings

Minutes: Cana Farr read the minutes from the February 9, 2010 board meeting.

Treasurer's Report: Cana Farr gave the Treasurer's report. No discrepancies or errors were noted. See attached Financial Report for details.

Announcements: Claudia Rice asked for any announcements. Debra Underwood agreed to take the Housing Committee. Claudia Rice reported that MCDAB now has a permanent, non-voting seat on the Parks and Recreation Board. Tony Osani will represent MCDAB with that seat and Patricia Switzer is his backup should he not be able to attend a meeting. Mother's Club is meeting March 23, 2010 and the topic is Camp Sumatanga. Claudia Rice is meeting with Judy Myers at the Madison Senior Center on Friday, March 12, 2010. Claudia Rice emailed Theresa White with the North AL Chapter of the Autism Society of America to ask her to consider scheduling some support group meetings in Madison because some citizens indicated on the Needs Assessment they were interested in having a support group for autism in Madison. As of March 9, Theresa White had not returned Claudia's contact. Claudia Rice distributed information about upcoming House Bill 570: Accessible (Handicapped) Parking Amendment in the AL Legislature. She reported that she contacted Representative Mike Ball who is on the committee for this bill and provided comments from the Needs Assessment to him so that he would know about problems the citizens of Madison have had with this issue. Representative Ball responded that he hopes the bill will be passed. Claudia Rice will prepare a draft of a small-scale public awareness campaign on handicapped/accessible parking issues to present at the April board meeting. Beth Newlin reported there is an Emergency Preparedness conference regarding the Deaf and Hearing Impaired population in Montgomery in April. Jane Dow reported she may attend the Full Life Ahead conference in Atlanta.

MCDAB Awards: Cana Farr gave a brief description of potential MCDAB awards. She distributed outlines, applications and coversheets for four categories: Personal Achievement, Employer, Inspirational, and Faith. After discussion, the board agreed to table the awards until possibly October. October is National Disability Awareness Month.

Documents: Beth Newlin suggestion that Board members make the effort to email documents for review at least a week in advance of board meetings. Board members would send the documents to Claudia Rice who would then send it as an attachment to the upcoming agenda.

Hand-in-Hand Brick Sales Report: Claudia Rice distributed a Brick Sales Financial Report (see attached to minutes). In December, as recommended by the Finance Dept., MCDAB donated \$5,000. (the donation from the firefighters for playground equipment) to the Parks & Recreation Dept. because they will purchase and install the equipment. MCDAB did not know at that time that \$50.00 should have been deducted for a brick for the firefighters. Therefore, \$4,950.00 would have been the correct amount of the donation to Parks & Recreation. After discussion, the board voted and agreed to pay for the firefighters' brick out of the brick account. The board voted to spend \$25.00 for an engraved brick for the firefighters out of the brick sales account (bricks were sold for \$50. at a profit of \$25. but the actual cost to engrave the brick is \$25.). Jane Dow made the motion with Tony Osani seconding. The board also voted and agreed to pay for an engraved brick for Kayla Beard at a cost of \$25. The brick will read "In Honor of Kayla Beard." Jane Dow made the motion with Tony Osani seconding. Claudia Rice will check with Sparkman Marble & Granite on the cost of purchasing and engraving a slab of granite to go in the commemorative wall on which will be engraved the name and completion date of the playground.

Claudia Rice reported that she is going to ask Mike Cassell about the timeline for receiving and installing the new playground equipment as the board would like to have the commemorative brick wall built at about the same time. MCDAB will plan a ceremony to announce the completion of both the playground and the wall. Claudia Rice will also check with Mike Cassell to see if any needed sand and concrete (for the building of the commemorative brick wall) can be purchased from the remaining funds from the \$5,000. donated to Parks and Recreation. The quote for the playground equipment came in at \$4,844.36.

Committee Reports: Beth Newlin and Patricia Switzer gave their Emergency Services Committee report. They distributed their committee plans and discussed having Vanda Holt from Metro Services facilitate a meeting with Madison City emergency response leaders. (see attached document) Beth Newlin read a letter from Mayor Finley supporting Madison

emergency response leaders attend a Metro Services meeting. Jane Dow motioned that the board approve that this committee may spend up to one thousand dollars for the Metro Services emergency preparedness meeting. Claudia Rice seconded and the board approved this expenditure.

Debrah Underwood with the Housing Committee reported she is gathering data on housing in this area.

Cana Farr with the Day Services Committee reported she and Maria Kilgore have met and are gathering data on local day services in the area. Jane Dow with Employment reported she applied for the scholarship, sent to her by Claudia Rice, to attend a supported workshop conference, and she read the minutes from her Employment Committee meeting.

All committees must keep minutes of their meetings and provide a copy to the board after each meeting.

MCDAB Funding: Claudia Rice informed the board that at the April meeting, we would be discussing ways MCDAB can seeking outside funding as required by our ordinance.

Beginning Balance Income	\$0.00	\$10,000.00	01-Jun-09	Donation Senator Butler
Total Income	\$10,000.00			
Expenses				
		\$40.00	26-Aug-09	Booth Fee
		\$59.85	31-Aug-09	Survey Money, 3 mos
		\$192.75	28-Sep-09	Reimb. B.Newlin, Siteground
		\$53.42	29-Sep-09	Reimb. C.Rice, Staples
		\$28.06	16-Oct-09	Reimb. C.Rice, Staples
		\$8.63	08-Dec-09	Reimb. C.Rice, Staples
	\$1,500.00		22-Feb-10	annual CC appropriation
		\$85.64	02-Feb-10	Reimb. C.Rice, Staples
Total Expenses	\$468.35			
Ending Balance	\$9,531.65		5-Mar-10	

Madison City Disability Advocacy Board

Hand-in-Hand Playground/Brick Sales Financial Report

Prepared and presented to the MCDAB by Claudia V. Rice on 3/9/10

Donations to Hand-in-Hand Playground	\$ 432.05
*45 bricks sold at \$50. each	<u>2,250.00</u>
Total income	\$2,682.05
Cost to engrave first set of 21 bricks @ \$25. each	<u>- 525.00</u>
Balance	\$2,157.05
Cost to engrave second set of 24 bricks @ 25. each	<u>- 600.00</u>
Balance	\$1,557.05
Cost to build commemorative wall	<u>- 500.00</u>
Balance	\$1,057.05
<i>For consideration of the Board I recommend the following:</i>	
Cost for engraving additional brick for Firefighters	- 25.00
Cost for engraving additional brick for Kayla Beard	<u>- 25.00</u>
Balance	\$1,007.05

*NOTE: The total number of bricks sold was actually 46, but when MCDAB transferred the \$5,000.00 donation from the Firefighters to the Parks & Recreation Dept. in December it was not known at that time that \$50. for a brick was to be taken from that money (we should have donated \$4,950.00). We can either request that Parks & Recreation donate the \$50. back to MCDAB or we can purchase the Firefighters' brick out of the surplus money in the brick fund.

MCDAB Emergency Services Committee
Charter / Scope of work

The Madison City Disability Advocacy Board voted to form the Emergency Services Committee in February 2010. The following outlines the scope of work or charter for this committee. Activities shall include the following:

Compose a letter from the Mayor/City requesting support in MCDAB efforts toward improved emergency preparedness for special needs population based upon the results of the MCDAB Needs Assessment. Letter should specifically ask for a representative from each of the agencies listed below.

Distribute letter w/ a request for support from community leaders in emergency response. Individuals should include but not be limited to:

- | | |
|---|--|
| 1. Huntsville-Madison County
Emergency Management Agency | 11. Area 2 Emergency response team for
Madison County |
| 2. 911 center | 12. Public Protection Strategy |
| 3. Alabama Department of Public
Health | 13. DHR |
| 4. Madison Fire | 14. Faith-based & Community Initiative
representatives |
| 5. Madison Police | 15. Representative from American Red
Cross |
| 6. Madison Sheriff | 16. Representative from Salvation Army |
| 7. HEMSI | 17. Alabama Department of Public Safety |
| 8. Madison City Council | 18. Families and individuals within
Madison City who have special needs |
| 9. MCDAB members | 19. Senior center director |
| 10. Public Safety Information
Technology | |

Schedule meeting(s) with assembled community leaders to discuss (1) current plans/protocol/provisions/shelters/etc. with respect to accommodating to the unique needs of those with disabilities; (2) publishing for the community said plans and provisions; and (3) the MCDAB Needs Assessment including but not limited to:

1. specific disaster/emergency response plan
2. volunteer database registry
3. training for emergency personnel
4. independent evacuation
5. sticker notifying emergency personnel that a disabled person is in residence

Share with assembled community leaders research ideas including but not limited to:

1. <http://www.alabamaspp.com/news/?newsID=55&date=07/17/2009>
2. <http://training.fema.gov/EMIWeb/IS/IS197EM.asp>
3. <http://www.good.state.al.us/Emergency%20Evacuation%20Preparedness.pdf>
4. http://ema.alabama.gov/filelibrary/APG_001_FINAL_200911.pdf

Continue meetings as necessary to develop a clear strategy for improved emergency planning for special needs population

Term: not to exceed one year

Approved by MCDAB on (date) _____