

MCDAB Meeting Minutes

December 11, 2018

6pm

- I. Members present: Willard, Jenny, Jennessa, Dawson, Matt, Maura and Amy F.
- II. We welcomed Dawson Brown as a new board member. He will be replacing Keith in position #7.
- III. We cannot use the city's 501(c)(3). We must have one of our own. Amy F., Matt and Dawson will all talk to attorneys to find out what the price would be for drawing up paperwork for us. We will need to file an update each year. Jennessa suggests we focus on securing 501(c)(3) status as a priority.
- IV. Willard has ordered checks and used his own address. At our next meeting we need to discuss reordering checks with the City Hall address.
- V. Keith's debit card is closed. We can't remove him from the bank account until they get a letter stating he is no longer on the board. Jennessa is going to send the letter.
- VI. Matt motioned that if an attorney costs \$500 or less to draw up the 501(c)(3), we will go ahead and pay the fee to start the process. Amy F. seconded the motion and everyone voted in favor of it.
- VII. Matt motioned that we pay \$600 to apply for the 1023. Jenny seconded it and all voted in favor of it.
- VIII. Financial report: We have \$15,067.47 in our savings account. Willard moved \$4000 from our spending account to our savings account so it could draw interest. Two checks were sent out that aren't in the report, but they will be in the last fiscal year. The spending account balance is \$2,372.84.

- IX. January we are going to decide on the budget and finalize it. We'll also make a list of things we want to accomplish, go over the bylaws and make changes as we see fit.
- X. Our current officer positions on the board are Chair, Vice Chair, Secretary and Treasurer. We have decided to have elections in January for these four positions and we discussed making them a 2 year term.
- XI. We discussed having subcommittees for Social Media/Communications and Grant Writing/Fundraising. We need to ask Amy P. if she's ever written grants or knows someone that has.
- XII. Amy F. is going to contact Mollie at the YMCA about making a new Making Waves Brochure. Amy F. has agreed to be the contact for it.
- XIII. We really want to be able to share MCDAB events within the school system but haven't had luck in the past. Jenny will talk to John Peck to see if it's possible for us to send things to parents and find out what the proper chain of contacts we have to go through to do that.
- XIV. We need to send a letter to the Secretary of State to change our information and remove Keith's personal information. We'll put City Hall's address for our contact information.
- XV. Once we become a 501(c)(3), Willard and Dawson will work together to file taxes.
- XVI. Amy F. is going to talk to Gayle Milam and Corey Alfred about the plans for Palmer Park and how MCDAB can be involved with it.
- XVII. Amy F. will start going to the Park and Rec. meetings which occur the 1st Tuesday of the month at noon at Dublin.

XVIII. Next meeting will be January 8, 2019 at 6pm.

XIX. Meeting was adjourned at 7:45pm