

**Madison Station Historic Preservation Commission
Minutes of the November 13, 2019 Regular Meeting**

The meeting convened in the Madison Municipal Complex, Planning and Building Conference Room, 100 Hughes Road, Madison, Alabama 35758. Commission Chairman Charles Nola called the meeting to order at 5:30 p.m.

Attendees

Commission Members

Charles Nola, Chairman	Present
Dennis Vaughn, Vice-Chairman	Present
Cindi Sanderson, Historic Liaison	Absent
Elbert Balch	Present
Larry Anderson	Present
Cindy Sensenberger	Present
Gerald Clark	Present

City Staff

Mary Beth Broeren, Director of Development Services and Board Secretary

Registered Public Attendees

Liz Brinton, Meghann Delashaw

Public Comment

Chairman Nola opened the floor to public comment for non-agenda items. There being no public comment, Chairman Nola closed the floor to public comment.

Approval of minutes

Chairman Nola asked Commission members for suggested changes or corrections to the draft minutes of the September 11, 2019 Regular Meeting. Members requested one correction to reflect that the previous meeting minutes had been amended prior to approval. There being no further changes or corrections, Chairman Nola called for a motion.

Motion: Gerald Clark moved to approve minutes of the September 11, 2019 Regular Meeting, as amended. Cindy Sensenberger seconded the motion and the vote was as follows:

Final Vote:

Elbert Balch	Abstain
Dennis Vaughn	Aye
Larry Anderson	Aye
Charles Nola	Aye
Cindi Sanderson	Absent
Cindy Sensenberger	Aye
Gerald Clark	Aye

Motion Carried

Applications for Certificates of Appropriateness

The following Applications for Certificates of Appropriateness were presented for public review but not for public hearing or comment.

1. COA-2019-014, 202 Front Street, Downtown Gazebo Renovation

Staff introduced the request and provided photographs of the gazebo and surrounding vegetation and signage. Proposed paint and stain colors were presented. Liz Brinton, representing the applicant, discussed the two paint color options and explained that Madison Visionary Partners had received a grant from PPG/Colorful Communities to complete the work. She explained the painting of the gazebo would be done by a professional group, with volunteers resetting the brick pavers and painting the existing benches. She noted the landscaping would be pruned back to facilitate the painting and to improve its appearance.

Mrs. Sensenberger inquired as to whether the Crape Myrtle on the side of the gazebo could be removed as part of the project. Mr. Clark noted that substantial pruning of the trees directly adjacent to the gazebo would be required for the painting to occur. Mr. Vaughn inquired about the paint color for the lattice work. Mrs. Sensenberger discussed the light and dark stain color options, with Mr. Clark indicating a preference for the lighter color and Mrs. Sensenberger concurred. Mr. Anderson spoke to the proposed color options noting that blue was a traditional ceiling color in the South. Staff reported that Mrs. Sanderson had emailed to indicate her preference for the blue color palette.

Staff discussed the proposed signage for the project, indicating a proposed addition to the existing acknowledgement sign at the gazebo. Ms. Brinton presented the verbiage for the sign addition. She noted they were coordinating with City and Madison Street Festival representatives.

The Commission further discussed the proposed materials and landscaping. Mr. Vaughn inquired about the lighter stain color being sufficient and noted that he agreed with the blue color option. The Commission discussed their general preference for as much pruning of the vegetation as possible to improve visibility of the gazebo. The Commission discussed the signage and reviewed the concept. There was general consensus about the verbiage, noting that it may be scaled down to fit. Mr. Balch indicated he preferred a single sign, with the proposed addition to the existing sign. The Commission decided to vote on the gazebo and sign separately.

Motion: Dennis Vaughn moved to approve case number COA-2019-014, 202 Front Street, downtown gazebo repainting with the blue color scheme and light oak stain for the floor. Gerald Clark seconded the motion and the vote was as follows:

Final Vote:

Elbert Balch	Aye
Dennis Vaughn	Aye
Larry Anderson	Aye
Charles Nola	Aye
Cindi Sanderson	Absent
Cindy Sensenberger	Aye
Gerald Clark	Aye

Motion Carried

Motion: Larry Anderson moved to approve case number COA-2019-014, 202 Front Street, downtown gazebo signage modification with the addition of a renovation acknowledgement sign as presented hanging beneath the existing gazebo sign. Elbert Balch seconded the motion and the vote was as follows:

Final Vote:

Elbert Balch	Aye
Dennis Vaughn	Aye
Larry Anderson	Aye
Charles Nola	Aye
Cindi Sanderson	Absent
Cindy Sensenberger	Aye
Gerald Clark	Aye

Motion Carried

2. COA-2019-015, Main Street, Downtown Identification Signage

Staff presented the request stating that the downtown business and business property owners had initiated the request. Staff provided photographs of the proposed sign and its proposed location in the landscape median in Main St. Two signs are proposed and both would have up-lighting. Meghann Delashaw, representing the downtown business owners, reviewed the sign, noting it would have embossed letters. She provided samples of the sign materials, including posts. Staff reported the sign had been presented at the November 6, 2019 City Council Work Session and that some Council members expressed concern about the location, in part because southbound traffic cannot legally turn left onto Main St.

The Commission discussed the proposal. Mr. Clark inquired about adding a “turn next left” for the southbound sign. Mrs. Sensenberger inquired about adding a border. Ms. Delashaw showed an option and indicated she would have to see how that affected the cost. There was general consensus among the Commission to add that detail if possible. Mr. Nola inquired about the lighting orientation and quantity. Ms. Delashaw responded and noted there would be one light per sign. The Commission discussed the location options, the idea of a multi-tenant sign that could have a permanent downtown identification portion and a portion for temporary events, such as the Street Festival, and a “next left” option. Mr. Clark inquired as to the back of the sign. Ms. Delashaw responded it would be powder-coated black. Mr. Balch inquired about sidewalk improvements on Sullivan St.

Motion: Gerald Clark moved to approve case number COA-2019-015, Main Street, downtown identification sign, as presented, with encouragement of a border on the top and bottom, with the sign to be located in the landscape island on Main Street contingent on a site visibility check and approval by the City Council. Dennis Vaughn seconded the motion.

Mr. Balch raised a question about the size of the letters on the sign, noting that the word Madison might be reduced and other words, such as shopping, dining, etc. be made bigger. The Board discussed but generally agreed with the sign letters as proposed.

Final Vote:

Elbert Balch	Aye
Dennis Vaughn	Aye
Larry Anderson	Aye
Charles Nola	Aye
Cindi Sanderson	Absent
Cindy Sensenberger	Aye
Gerald Clark	Aye

Motion Carried

Other Items for Discussion

Staff presented a draft of the updated Regulations and Design Guidelines that incorporated the Commission's previous discussions on murals. The Commission discussed the wording with respect to who is responsible for maintenance and removal of the murals. Staff asked about possible edits to clarify applicability to exterior ceilings and not all ceilings. The Commission agreed to word changes in the Guidelines in Section 9.6 and in the Regulations to Sections F.3, F.6.e and F.6.f to clarify these items. The Commission also agreed to change the meeting time reference in the Regulations to not list a specific hour.

Motion: Cindy Sensenberger moved to approve the changes to the Design Guidelines and Regulations as amended. Elbert Balch seconded the motion.

Final Vote:

Elbert Balch	Aye
Dennis Vaughn	Aye
Larry Anderson	Aye
Charles Nola	Aye
Cindi Sanderson	Absent
Cindy Sensenberger	Aye
Gerald Clark	Aye

Motion Carried

Mr. Anderson reported that the state Senate had agreed to allow a "short roll" vote if everyone is in agreement as a time saving matter and suggested the Commission may want to consider that.

There being no further items for discussion, Chairman Nola closed the floor.

Adjournment

With no other business before the Commission, Chairman Nola adjourned the meeting at 7:27p.m.

Approved: Charles Nola, Chairman
Madison Station Historic Preservation Commission

Attest: Mary Beth Broeren, Board Secretary

