



**Madison Station Historic Preservation Commission
Minutes of the June 13, 2018 Regular Meeting**

The meeting convened in the Madison Municipal Complex, Planning and Building Conference Room, 100 Hughes Road, Madison, Alabama 35758. Commission Chairman Charles Nola called the meeting to order at 5:37 p.m.

**In Attendance:
Commission Members**

Charles Nola, Chairman	Present
Dennis Vaughn, Vice-Chairman	Present
Jeanne Steadman, Historic Liaison	Absent
Elbert Balch	Present
Larry Anderson	Present
Cindi Sanderson	Present
Cindy Sensenberger	Absent
Councilmember Gerald Clark	Present

City Staff Present

Sherri Williams, Assistant Planner and Board Secretary

Registered Public Attendees

Joey Rogers; one illegible signature

Public Comment

Chairman Nola opened the floor to public comment for non-agenda items. There being no public comment, Chairman Nola closed the floor to public comment.

Approval of minutes

Chairman Nola asked Commission members for suggested changes or corrections to the draft minutes of the May 9, 2018 Regular Meeting. There being none, Chairman Nola called for a motion:

Motion: Mr. Vaughn moved to approve minutes of the May 9, 2018 Regular Meeting, as written. Mrs. Sanderson seconded the motion and the vote was as follows:

Final Vote:

Elbert Balch	Aye
Dennis Vaughn	Aye
Larry Anderson	Aye
Charles Nola	Aye
Cindi Sanderson	Aye
Cindy Sensenberger	Absent
Jeanne Steadman	Absent

Motion Carried.

Applications for Certificates of Appropriateness

The following Applications for Certificates of Appropriateness were presented for public review but not for public hearing or comment.

- 1. 2018-COA-003 – 20 Martin Street – Addition of Ground Sign (Tabled at May meeting)** *Mr. Balch recused himself, stating that his wife, Opie Balch, is the leasing agent for the property. Chairman Nola asked that the applicant come forward to present his request. Applicant did not come forward and was deemed absent. Since the applicant was not in attendance, Mr. Balch did not extricate himself.*

Chairman Nola confirmed with Board Secretary Sherri Williams that applicant was contacted following the May 9, 2018 meeting. She stated he was informed that the case was tabled until the June meeting; provided with a list of addition review items requested by the Commission; and informed that he or his appointee must present the request in order for the COA to be considered.

Commission members discussed the regulations and requirements for a Certificate of Appropriateness to be considered. It was agreed that they had followed the regulations by tabling the application and providing the applicant another time to appear. Since applicant did not appear or submit additional review items the applicant should be denied.

Motion: Mr. Vaughn moved to approve case number 2018-COA-003, 20 Martin Street, addition of new ground sign. Mr. Anderson seconded the motion and the vote was as follows:

Final Vote:

Elbert Balch	Recuse
Dennis Vaughn	Nay
Larry Anderson	Nay
Charles Nola	Nay
Cindi Sanderson	Nay
Cindy Sensenberger	Absent
Jeanne Steadman	Absent

Motion Failed.

2. 2018-COA-004 – 209 Mill Road, Exterior maintenance, renovations, change of color, site improvements

Applicant presented his request, provided colors and material samples, and proposed the following exterior maintenance and renovations. Commission comments and recommendations are italicized and follow the respective items.

- Remove old vinyl siding, gutters & downspouts
- Install new vinyl siding - (Variform Camden Pointe D-4.5 dutchlap) – Change color from Seafoam Green to Beige. *Board Secretary Sherri Williams stated that the survey of the houses within the District states “the house has been covered in vinyl siding”. It was designated as a contributing structure, with vinyl siding. Design Review Guidelines state: “Owners are encouraged to remove synthetic sidings where they have been previously installed and to restore underlying historic siding. However it is appropriate to replace damaged or deteriorated previously applied synthetic sidings with new synthetic sidings as long as the new siding closely approximates the visual appearance of traditional historic siding.” She provided images of similarly styled post-war construction houses, and recommended that the Commission consider requiring wider slats, which would more closely resemble wide wood slats used at that time. Larry Anderson stated that he agreed that replacing the vinyl siding was appropriate since it was existing at the time the District survey was prepared. Members discussed the varying slat widths available and recommended seven to eight inch wide slats. Members discussed the color change and Mrs. Sanderson stated white would be more appropriate for the period. Commission recommended white, seven to eight inch wide, vinyl siding. Applicant agreed to the recommendations.*

- Remove, Paint & Re-Hang 6ea door/window awnings (White to White) *Commission members discussed the awnings and agreed they distract from the appearance of the house. It was agreed and recommended that the awnings be removed, without replacement. Applicant agreed to the recommendation.*
- Install 1/4" Polar wall insulation to wood walls
- Cover all fascia boards with new vinyl *(as they currently exist)*
- Cover all door & window facings with new vinyl *(as they currently exist)*
- Install new seamless gutter & downspouts - (Ogee style) – (White to White)
- Install 3ea new Sunburst gable vents
- Install 7ea new sets of vinyl shutters (Brown and Gray to Dark Green) *Commission members discussed different color options and recommended charcoal grey. Applicant agreed to the recommendation.*
- Remove 14ea wood windows
- Install 14ea new vinyl replacement windows w/ grid & 1/2 screen - (Weatherlok 3201) *Commission recommended replacing wood windows with wood windows, on the front of the house, but agreed to the use of composite on secondary elevations. Applicant agreed to the recommendation.*
- Remove existing asphalt shingles
- Install new 30# felt
- Install new Architectural shingles - (GAF, Tamko, Owens Corning) (Gray to Gray) *Commission members reviewed samples provided by applicant and recommended Thunderstorm Grey or similar color. Applicant agreed to the recommendation.*
- Install new ridge vent
- Install 1ea attic power-vent at rear of house
- Remove existing block steps at front & side of house
- Remove existing sidewalk at front of house
- Construct new concrete steps at 2ea locations (same style, but to code)
- Install new aluminum railings at steps *Commission members recommended metal railing in a similar style, painted either grey or black. Applicant agreed to recommendation.*
- Pour new concrete sidewalk
- Replace chain-link fence in backyard with wooden, privacy fence
- Add 15 x 15 foot, concrete pad next to the driveway (the location can be adjusted if necessary).
- Replace existing driveway if it cannot be repaired
- Replace center window in the back of the house with a doorway to the backyard
- Add a 5x5 foot deck in the backyard
- Remove all vegetation from the front and replace with new shrubs on both sides of front door.

Motion: Mr. Vaughn moved to approve case number 2018-COA-004, 209 Mill Road, exterior maintenance, renovations, change of exterior colors, and site improvements as presented, with Commission recommendations as noted. Mr. Balch seconded the motion and the vote was as follows:

Final Vote:

Elbert Balch	Aye
Dennis Vaughn	Aye
Larry Anderson	Aye
Charles Nola	Aye
Cindi Sanderson	Aye
Cindy Sensenberger	Absent
Jeanne Steadman	Absent

Motion Carried.

Other Business

(Members of the Public)

Chairman Nola opened the floor to members of the public having other business to bring before the Commission. There being none, Chairman Nola closed the floor.

There being no other items for discussion, Chairman Nola closed the floor.

Other Items for Discussion

(Commission members and City staff)

Chairman Nola opened the floor to Commission members and City Staff having other items for discussion.

1. Board Secretary Sherri Williams brought for discussion, parking on the grass along the south side of Front Street and review of the bollards proposed for installation. She stated that people park to use the free Wi-Fi. The grass has been killed and, when it rains, there is a muddy mess in the street. The Building Department has been directed by the Mayor's office to order lockable bollards, with chains connecting them, which will be installed along Front Street to prevent cars from parking in the grass. Images of the bollards were provided. The bollards and chains can be removed for City events, such as the Street Festival. Commission members expressed concerns about cars parking on the north side of Front Street, if the south side is restricted. Councilmember Clark discussed the cost, believing other options should be researched, such as gravel. Commission members asked that the Board

Secretary pass along their objections to the bollard installation, and request that other options be considered. Councilmember Clark stated he would also contact the Building Department and the Mayor's office.

2. Board Secretary Sherri Williams expressed concerns about banners and other temporary signage being placed within the District, in violation of the newly adopted sign ordinance. It was recommended that Code Enforcement contact violators.
3. Board Secretary Sherri Williams stated that the owner of Pure Barre, located in one of the suites at 14 Main, plans to freshen-up the exterior of the suite by repainting, using the existing color, and by washing the awning.

There being no further items for discussion, Chairman Nola closed the floor.

Adjournment

With no other business before the Commission, Chairman Nola adjourned the meeting at 7:45 p.m.



**Approved: Charles Nola, Chairman
Madison Station Historic Preservation Commission**



Attest: Sherri Williams, Board Secretary