

**Madison Station Historic Preservation Commission
Minutes of the March 8, 2017
Annual Organizational and Regular Meeting**

The meeting convened in the Madison Municipal Complex, Planning and Building Conference Room, 100 Hughes Road, Madison, Alabama 35758 and was called to order at 5:30 p.m. by Commission Chair Charles Sturdivant. Assistant Planner Sherri Williams stated that Councilmember Gerald Clark and Planning Director Mary Beth Broeren were attending another city meeting and would not be in attendance. She further stated that Larry Anderson was appointed to serve the remainder of the term of Teddy Powell, made vacant upon his election to City Council. Chairman Sturdivant welcomed Mr. Anderson.

In Attendance:

Commission Members

Charles Sturdivant, Chair	Present
Charles Nola, Vice-Chair	Present
Jeanne Steadman, Historic Liaison	Present
Elbert Balch	Present
Dennis Vaughn	Present
Larry Anderson	Present
Cindy Sensenberger	Present
Councilmember Gerald Clark	Absent

City Staff Present

Sherri Williams, Assistant Planner and Board Secretary

Registered Public Attendees

Loree Spencer, Meighan Winter, Ronnie Williams

Approval of minutes

Chairman Sturdivant asked Commission members for suggested changes or corrections to the draft minutes of the December 14, 2016 Regular Meeting. There being no changes, Chairman Sturdivant called for a motion:

Motion: Mrs. Steadman moved to approve the minutes of the December 14, 2016 Regular Meeting, as written. Mrs. Sensenberger seconded the motion and the vote was as follows:

Elbert Balch	Aye
Dennis Vaughn	Aye
Larry Anderson	Abstain
Charles Nola	Aye
Charles Sturdivant	Aye
Cindy Sensenberger	Aye
Jeanne Steadman	Aye

Motion Carried.

Election of 2017 Officers

Chairman: Jeanne Steadman nominated Charles Sturdivant to serve as 2017 Chair. Larry Anderson seconded the nomination. Dennis Vaughn stated that there being no other nominations, Charles Sturdivant was elected by acclamation.

Vice-Chair: Elbert Balch nominated Charlie Nola to serve as 2017 Vice-Chair. Dennis Vaughn seconded the nomination and stated that there being no other nominations, Charlie Nola was elected by acclamation.

Historic Liaison: Cindy Sensenberger nominated Jeanne Steadman to serve as 2017 Historic Liaison. Charlie Nola seconded the nomination and Dennis Vaughn stated that there being no other nominations, Jeanne Steadman was elected by acclamation.

Public Comment

Chairman Sturdivant opened the floor to public comment for non-agenda items. There being no public comment, Chairman Sturdivant stated that the floor was closed to public comment.

Applications for Certificates of Appropriateness

1. 2017-COA-001 – 121 Sturdivant Street – Addition to residence

Property owner's Steve and Patricia Bailey presented their request stating they wish to construct an addition to the rear elevation of their house. The addition will consist of a covered, partially-screened porch with a step-down, uncovered patio area. The addition will replace the existing deck. The following exterior changes are proposed:

- Cover and partially screen the existing patio;
- Add railing around the roof extension matching existing shingles;
- Wide brick steps from the covered porch leading down to the yard, matching existing brick;
- Wood columns will be added to support the roof extension, painted to match existing trim;

An architectural rendering was presented as well as materials/color samples.

Motion: Jeanne Steadman moved to approved case number 2017-COA-001, 121 Sturdivant Street, addition to residence, as presented. Dennis Vaughn seconded the motion and the vote was as follows:

Final Vote:

Elbert Balch	Aye
Dennis Vaughn	Aye
Larry Anderson	Aye
Charles Nola	Aye
Charles Sturdivant	Aye
Cindy Sensenberger	Aye
Jeanne Steadman	Aye

Motion Carried.

2. *2017-COA-002 – 127 Church Street – Addition of door, porch, landing and handicap ramp*

Ronnie Williams presented the request on behalf of Madison United Methodist Church. He presented an architectural drawing and stated the exterior changes are required for ADA compliance and will include:

- Addition of exterior door that will match the existing metal framed glass doors;
- Addition of small porch/landing, the roof addition will match the existing church roof;
- Wrought iron handrail will match the handrail at the sanctuary;
- Replacement columns will match style, material and color of existing columns;
- Addition of handicap ramp leading to the porch between the sanctuary and 1964 addition to meet ADA requirements.

Assistant Planner Sherri Williams stated the Application for COA did not include a materials list, colors or architectural drawing so Planning Staff has not had an opportunity to review for compliance. She further stated that additional information may be required by Building and Fire Departments upon review of architectural drawings. The upgrades that are required in order to meet federal ADA guidelines, will be reviewed by the Building and Fire Departments. The Commission will vote only on materials and colors.

Motion: Dennis Vaughn moved to approve case number 2017-COA-002, 127 Church Street, addition of exterior door, porch/landing, wrought iron, column style, materials and colors, as presented. The handicap ramp/ADA requirements to be reviewed and approved by City staff. Mr. Nola seconded the motion and the vote was as follows:

Final Vote:

Elbert Balch	Aye
Dennis Vaughn	Aye
Larry Anderson	Aye
Charles Nola	Aye
Charles Sturdivant	Aye
Cindy Sensenberger	Aye
Jeanne Steadman	Aye

Motion Carried.

3. *2017-COA-003 – 14 Main Street – Exterior Color Change*

Cindy Sensenberger recused herself since she is one of the property owners. Loree Spencer presented her request and stated she wishes to change the exterior paint color from green to Amazing Gray to better match the color palette of her new bridal shop, which will occupy suites D & E. She provided a color sample. Sherri Williams stated that the written request did not include changing the color of light fixtures or awning, but there was discussion with applicant and property owner about that possibility. Ms. Spencer and Mrs. Sensenberger stated that the awning will be cleaned instead and that the light fixture will remain, unchanged.

Motion: Dennis Vaughn moved to approve case number 2017-COA-003, 14 Main Street, exterior color change, as presented. Jeanne Steadman seconded the motion and the vote was as follows:

Final Vote:

Elbert Balch	Aye
Dennis Vaughn	Aye
Larry Anderson	Aye
Charles Nola	Aye
Charles Sturdivant	Aye
Cindy Sensenberger	Recused
Jeanne Steadman	Aye

Motion Carried.

4. 2017-COA-004 – 100 Church Street – Replace roof, Re-install awnings, paint trim

Judy McMurry presented the request and stated the metal roof is original to the building and has, over the years, begun to come apart at the seams and leak. She wishes to replace the roof with another metal roof, changing the color from white to barn red; repaint the white wood trim, and other areas of the exterior that are currently painted, using Elmira White; and install three black Sunbrella cloth awnings. She provided a color sample of the paint.

Motion: Dennis Vaughn moved to approve case number 2017-COA-004, 100 Church Street, replacement of roof, installation of awnings, paint trim and exterior areas currently painted, as presented. Larry Anderson seconded the motion and the vote was as follows:

Final Vote:

Elbert Balch	Aye
Dennis Vaughn	Aye
Larry Anderson	Aye
Charles Nola	Aye
Charles Sturdivant	Aye
Cindy Sensenberger	Aye
Jeanne Steadman	Aye

Motion Carried.

Other Business (Members of the Public)

Chairman Sturdivant opened the floor to members of the public having other business to bring before the Commission. There being none, Chairman Sturdivant closed the floor.

Other Items for Discussion (Commission members and City staff)

Chairman Sturdivant opened the floor to Commission members and city staff with other items for discussion.

Sherri Williams stated that the application form will be changed. The new form will be used for all submittals to the Planning Department. The form will provide uniformity and will hopefully make the process easier. Commission members stated they want a brochure, letter or list to accompany the application so that the required information is submitted. Sherri Williams stated she would discuss the request with Planning Director Mary Beth Broeren.

There being no other items for discussion, Chairman Sturdivant closed the floor.

Adjournment

Chairman Sturdivant adjourned the meeting at 7:30 p.m.



Approved: Charles Sturdivant, Chair
Madison Station Historic Preservation Commission



Attest: Sherri Williams, Board Secretary