



**Madison City Cemetery Committee  
June 21, 2016  
Minutes No. 2016-06**

The Madison Municipal Cemeteries Committee meeting was held on Wednesday, June 21, 2016 at 3:00 PM in Conference Room 130 on the upper level of the Madison Municipal Complex located at 100 Hughes Road.

The following is the record of the members and those who attended:

|   |         |
|---|---------|
| Place No. 1 Elbert Balch                          | Absent  |
| Place No. 2 Council Member Gerald Clark           | Present |
| Place No. 3 Public Works Director Kent Smith      | Present |
| Place No. 4 City Clerk-Treasurer Melanie Williard | Present |
| Place No. 5 Mayor Troy Trulock                    | Absent  |
| Place No. 6 Shawn Hardy                           | Present |
| Place No. 7 Dorothy Magee                         | Present |
| Place No. 8 Cindi Sanderson                       | Present |
| Place No. 9 Jeanne Steadman                       | Present |

Other City representatives in attendance:

Public in attendance: None

The meeting was called to order at 3:01 PM by Committee Chairman Jeanne Steadman.

**Approval of Minutes:**

Mrs. Sanderson moved to approve the minutes of the April 19, 2016 meeting. Mrs. Magee seconded. The vote taken was recorded as follows:

|   |        |
|---|--------|
| Place No. 1 Elbert Balch                          | Absent |
| Place No. 2 Council Member Gerald Clark           | Aye    |
| Place No. 3 Public Works Director Kent Smith      | Aye    |
| Place No. 4 City Clerk-Treasurer Melanie Williard | Aye    |
| Place No. 5 Mayor Troy Trulock                    | Absent |
| Place No. 6 Shawn Hardy                           | Aye    |
| Place No. 7 Dorothy Magee                         | Aye    |
| Place No. 8 Cindi Sanderson                       | Aye    |

Place No. 9 Jeanne Steadman Aye

Mr. Smith moved to approve the minutes of the April 27, 2016 meeting. Mr. Clark seconded. The vote taken was recorded as follows:

|   |        |
|---|--------|
| Place No. 1 Elbert Balch                          | Absent |
| Place No. 2 Council Member Gerald Clark           | Aye    |
| Place No. 3 Public Works Director Kent Smith      | Aye    |
| Place No. 4 City Clerk-Treasurer Melanie Williard | Aye    |
| Place No. 5 Mayor Troy Trulock                    | Absent |
| Place No. 6 Shawn Hardy                           | Aye    |
| Place No. 7 Dorothy Magee                         | Aye    |
| Place No. 8 Cindi Sanderson                       | Aye    |
| Place No. 9 Jeanne Steadman                       | Aye    |

**Update on Cemetery Maintenance:**

Public Works Director Smith updated the Committee on the numerous projects that Public Works has completed or they are in the process of completing at the cemeteries. These activities include, new hose reels being installed, graves have been sodded, 2 holly bushes have been replaced with a possible replacement of 5 additional bushes, dead trees removed, installation of new flower bins, purchase of new mower, bushes & trees have been trimmed, 25 stumps have been removed.

Mr. Smith also advised that the Clerk's office mailed letters to several individuals regarding items that were on the grave sites. The letters were returned unclaimed.

Mr. Smith also advised that the plaque for the historic designation will be installed shortly.

**Other information:**

City Clerk Williard advised the Committee that the forms used by their department have been updated to include more contact information for the families.

Mrs. Sanderson inquired about having an arch installed on the fencing on the north side cemetery.

Having no further business, Mrs. Sanderson moved that the meeting be adjourned. Mr. Clark seconded. The vote was recorded as follows:

|   |        |
|---|--------|
| Place No. 1 Elbert Balch                          | Absent |
| Place No. 2 Council Member Gerald Clark           | Aye    |
| Place No. 3 Public Works Director Kent Smith      | Aye    |
| Place No. 4 City Clerk-Treasurer Melanie Williard | Aye    |
| Place No. 5 Mayor Troy Trulock                    | Absent |
| Place No. 6 Shawn Hardy                           | Aye    |
| Place No. 7 Dorothy Magee                         | Aye    |

Place No. 8 Cindi Sanderson  
Place No. 9 Jeanne Steadman

Aye  
Aye

The meeting was adjourned at 3:35 p.m.

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Melanie A. Williard  
City Clerk-Treasurer