



**CONSTRUCTION BOARD OF APPEALS**

**Minutes of the January 11, 2017 Regular Meeting**

**TYPE OF MEETING:** *Annual Organization – Regular Meeting*

**DATE OF MEETING:** January 11, 2017

**LOCATION:** 100 Hughes Rd. Madison, AL 35758, Lower Level Conference Room

**CALL TO ORDER:** Meeting was called to order at 2:02pm by Board Chair John Allen

**CITY STAFF PRESENT:** Dustin Riddle, Director of Building; Tenesha Thomas, Tentative Assistant to Director of Building and Board Secretary

**PUBLIC ATTENDEES:** None

**BOARD MEMBER ATTENDANCE WAS AS FOLLOWS:**

John Allen, Chair	Present
Jennifer Thorington-Hines	Absent
Verrick Green	Present
TJ Meers	Present
Jerrold Sullivan	Present
Charlie Murphy	Present
Jim Wright	Present

**APPROVAL OF MINUTES**

The minutes from the August 12, 2015 regular meeting were approved with a motion by Board Chair, John Allen and the vote was as follows:

John Allen, Chair	Aye
Verrick Green	Aye
TJ Meers	Aye
Jerrold Sullivan	Aye
Charlie Murphy	Aye

Jim Wright

Aye

*Motion carried.*

**OLD BUSINESS:**

There was no old business at this time.

**NEW BUSINESS:**

As a part of the Board's annual organization, the first order of business was the election of the 2017 officers. A motion was made to nominate previous Chair, John Allen, as the **2017 Chair for the CBOA**. The motion was seconded and passed unanimously by acclamation.

For the position of **Vice Chair**, a motion was made by Jim Wright to nominate board member, Verrick Green, to this position. The motion was seconded and passed unanimously by acclamation.

For the position of Board Secretary, a motion was made by Board Member Jim Wright to nominate Tenesha Thomas as the **Board Secretary for 2017**. TJ Meers seconded the motion and it was passed unanimously by acclamation.

Board Chair, John Allen, asked members to review the current roster and provide any updates or corrections to their contact information on file. Updates were given to Board Secretary, Tenesha Thomas, and updated rosters were to be forwarded to all members.

**OTHER BUSINESS:**

Board Chair, John Allen, asked the Director of Building, Dustin Riddle, if there were any updates or pertinent information that he felt necessary to share with the board. Director Riddle addressed the board with information about temporary lead-in signs. Director Riddle gave a "general overview" from the Zoning Ordinance which allows signs to be placed out from "after noon on Friday through noon on Monday" but are never to be placed in City right-of-ways (ROW). Board member Jim Wright posed the question of defining where/what is considered a ROW and Director Riddle answered that it's generally between the sidewalk and the street or between the street and utility poles.

Director Riddle advised the Board that there is a minimum of 24 hours before a Certificate of Occupancy (CO) will be issued. Director Riddle explained that it might not always take at least 24 hours and that, if possible, CO's will be issued as soon as possible but the 24 hour minimum is in place in case additional time is needed.

Director Riddle addressed the Board that the City of Madison will be adopting the 2015 Alabama Residential Energy Code (*tentatively January 23, 2017*) within the coming week(s). Board Member Wright asked would there be significant differences and Director Riddle advised there might be minor

changes and gave a few examples. Board Member Wright asked about stairways in garages and was provided with information from the 2015 Energy Code in response.

Director Riddle briefly mentioned the recent passing (*June 13, 2016*) of a new weed abatement ordinance passed by City Council. Of particular interest from this ordinance is the declaration of the CBOA as the "administrative official" to hear cases from persons wishing to file appeals to violation(s) pertaining to the grass and weed abatement process. Director Riddle advised the Board that he hopes to implement a new procedure that "*might*" eliminate the need to use the board in this capacity.

ADJOURNMENT:

With no further business presented before the Board, Board Chair, John Allen called to adjourn the meeting at 2:25pm.

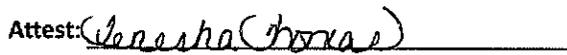
Approval:



A handwritten signature in black ink, appearing to read "John Allen", written over a horizontal line.

(Chair)

Attest:



A handwritten signature in black ink, appearing to read "Ganesha Thomas", written over a horizontal line.

(Board Secretary)