



Madison City Cemetery Committee

February 18, 2014

Minutes No. 2014-02

The Madison Municipal Cemeteries Committee meeting was held on Tuesday, February 18, 2014 at 3:00 PM in the upper level Conference Room of the Madison Municipal Complex located at 100 Hughes Road.

The following is the record of the members and those who attended:

Place No. 1 Elbert Balch	Present
Place No. 2 Council Member Gerald Clark	Present (arrived at 3:16 PM)
Place No. 3 Public Works Director Steve Abbott	Present
Place No. 4 City Clerk-Treasurer Melanie Williard	Absent
Place No. 5 Mayor Troy Trulock	Absent
Place No. 6 Kohantis Haygood	Absent
Place No. 7 Dorothy Magee	Present
Place No. 8 Cindi Sanderson	Present
Place No. 9 Jeanne Steadman	Present

Municipal Records Coordinator Kristen N Bruseth attended the meeting in the absence of City Clerk-Treasurer Melanie A. Williard.

The meeting was called to order at 3:00 PM by Committee Chairman Jeanne Steadman.

General Business

The Committee discussed the following items:

- Status of draft Cemetery Ordinance

- discussed increasing lot fees and opening/closing fees
 - set up a separate account for these fees
 - discussed removing the provision for offering reduced rate for individuals with limited income **or** restricting it to City of Madison residents only
 - discussed following the City of Athen's Ordinance for 'flower regulations'
 - ban any future flag poles
 - on those poles that are already erected, stipulate that old, faded, torn flags will be removed and not replaced by City and limit only to U.S. flag
 - discussed possibly erecting a central flag pole properly lit in both city cemeteries when funds are available
 - ban items such as solar lights, free-standing decorations such as whirly-gigs, small concrete figures, hanging decorations, animal figurines, etc.
 - Allow small ground based flags and/or wreaths to be placed temporarily during National Holidays
- Diminishing funds of Public Works Department budget in regards to payment to burial contractor
 - The Public Works Department is in the process of laying GPS coordinates on the perimeter of the cemeteries with the plan to lay a grid to cross reference and match the database maintained in the City Clerk-Treasurer Department of owners and deceased
 - Public Works Director Steve Abbott will meet with a local fence company to obtain a quote to replace a section of the fence along Mill Road which was damaged during recent snowfall as well as moving the fence line back several feet. He will also get a quote to place an ornamental arch at each cemetery. The Committee discussed the feasibility of whether or not to replace the brick columns that are currently in place at the main entrance of Madison Cemetery
 - Public Works Director Steve Abbott will look into what the cities of Athens, Decatur and Huntsville charge for lots and opening & closings.
 - Public Works Director Steve Abbott reported that four pine trees will be removed from Madison Cemetery soon due to their condition.
 - The Committee will work on a draft Ordinance to bring back for review at their next regular meeting

Meeting was adjourned at 3:57 PM

Melanie A. Williard
City Clerk-Treasurer