



Madison Municipal Cemeteries Committee

June 18, 2013

Minutes No. 2013-01

The first meeting of the Madison Municipal Cemeteries Committee was held on Tuesday, June 18, 2013 at 4:00 p.m. in Conference Room 130 on the upper level of Madison City Hall.

The following is the record of the members and those who attended:

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| Place No. 1 Elbert Balch | Present |
| Place No. 2 Council Member Gerald Clark | Present |
| Place No. 3 Public Works Director Steve Abbott | Present |
| Place No. 4 City Clerk Melanie A. Williard | Present |
| Place No. 5 Mayor Troy Trulock | Absent |
| Place No. 6 Kohantis Haygood | Absent |
| Place No. 7 Dorothy Magee | Present |
| Place No. 8 Cindi Sanderson | Present |
| Place No. 9 Jeanne Steadman | Present |

Also in attendance: Municipal Records Coordinator Kristen Bruseth

The meeting was called to order at 4:15 p.m. by Council Member Gerald Clark.

GENERAL BUSINESS:

The Committee discussed election of Chairman and Vice-Chairman. Members Jeanne Steadman and Cindi Sanderson volunteered for the positions.

The Committee discussed how many cemeteries the City actually owns and where they are located. Also discussed the Bibb Cemetery located off of Mill Road in the Governors Estates subdivision. City Clerk Williard will contact Public Works to determine if the City maintains that cemetery or if the HOA for the subdivision maintains it.

The Committee discussed setting a list of goals to be forwarded on the City Council. The Committee also discussed developing a set of by-laws for the Committee. City Clerk Williard will research and provide samples to begin the process of writing the by-laws if the Committee decides to have by-laws.

Mrs. Magee informed the Committee that she feels that the Madison Memory Garden Cemetery is being neglected. She advised that she feels that it needs a lot of work done including work on the fencing, road, parking lot, removal of dead flowers, emptying of trash cans and sodding of grave sites.

The Committee also discussed improvements to the old Madison Cemetery located on Mill Road including the addition of signage over the fencing and improvements to the urns located on the fence pillars at Madison Memory Garden cemetery. Also discussed was creation of a database for the old Madison Cemetery and the possible need for removal of trees in both cemeteries on Mill Road.

It was the consensus of the Committee that meetings be held monthly on the third Tuesday at 4:00 p.m. Normally the Committee will meeting in Conference Room 130 unless otherwise discussed. The next meeting will be held on Tuesday, July 16 at 4:00 p.m. The Committee will meet at Madison Memory Garden Cemetery on Hughes Road to develop a list of projects for the improvement of that cemetery.

ELECTION OF OFFICERS:

Mr. Balch nominated Jeanne Steadman for Committee Chairman. Mrs. Sanderson seconded. A unanimous vote was taken in favor of Mrs. Steadman.

Mrs. Steadman nominated Cindi Sanderson for Committee Vice-Chairman. Mr. Balch seconded. A unanimous vote was taken in favor of Mrs. Sanderson.

Having no other business, the meeting was adjourned at 5:00 p.m.



Melanie A. Williard
City Clerk-Treasurer