

September 2011 Minutes
Madison City Disability Advocacy Board
Regular Monthly Board Meeting

Date: September 13, 2011

Time: 6:30 pm

Location: City Hall, Conference Room 130

Presiding: Claudia Rice, Chairperson

Recorder: Sheila Fuller

Board Members Present: Claudia Rice, Cana Farr, Don Gardner, Trish Switzer, Sheila Fuller, Maria Kilgore, Beth Newlin

Board Members Absent: Alka Bhargav

Guest Present: none

Call to Order: The Chairperson, Claudia Rice, called the meeting to order and noted that a quorum was present. It was also noted that sufficient prior notice of the meeting was given, in accordance with the Alabama Open Meetings Act.

Announcements: Claudia Rice handed out announcements for the month of September. She made note of a an announcement for the Madison Weekly Magazine requesting MCDAB to provide regular articles on disability issues/the board activities. Sheila Fuller will coordinate articles and send them to the Madison Weekly. Our goal is to submit two articles per month. The articles can be either advertisement for upcoming events or topics. Two articles have already been submitted for the month of September. Articles should be 250-500 words and pictures are welcomed. Weekly deadline is Tuesdays by noon. Email article to Jennifer Few at Jennifer@madisonweeklynews.com. Claudia will submit an article on the Madison Street Festival and feature the logo contest and accessibility issues at the festival.

No new announcements were added to the list Claudia provided the committee.

Minutes: The last meeting occurred on August 9, 2011. The draft minutes were distributed to board members for review and received comments were incorporated. Claudia noted there was a quorum present from the July meeting. She made a motion to accept the July minutes. The motion was seconded by Maria Kilgore and Don Gardner. There were five votes of approval, no opposed votes, and two votes abstained due to not being attendance at the July meeting.

Claudia noted there was a quorum present from the August meeting. She made a motion to accept the August minutes. Trish seconded the motion. There were five votes to approve the minutes, no opposed votes, and two votes abstained due to not being in attendance at the August meeting.

Treasurer's Report:

The Treasurer, Cana Farr, handed out the report noting an ending balance of \$7052.49. Claudia Rice stated the balance on the Hand-in-Hand Playground account remains at \$622.57. Therefore, the total amount of MCDAB funds is \$7,675.06.

Madison Street Festival Booth:

A sign-up sheet to work at the Madison Street Festival was passed around to board members. All members were able to sign up for two hour blocks of time. Tony Osani will supply, set up, and take down the tent and three tables for MCDAB at the festival. Claudia requested that board members wear their MCDAB T-shirt with jeans or black pants. The festival operators will notify MCDAB one week prior to October 1, 2011 where their booth will be located. Maria will supply a display board for the MCDAB booth. Cana will bring easels to display the logo contest top three finalist in the MCDAB booth.

At the booth, the board will have available a way for visitors to the booth to vote for one of the three logos. Also available will be an interest card for visitors to complete if they are interested in being involved with MCDAB. Beth and Trish will bring the Emergency Preparedness bags to handout to people with a disability or families that have a member with a disability.

Following discussion on what will be needed for the booth, Beth made a motion to have 500 MCDAB flyers printed and distributed at the street festival. Cana seconded the motion and discussion began. Following discussion Beth amended the motion to have 500 of MCDAB flyers with the cost of \$100 or less be printed and distributed at the street festival. The motion was seconded and all committee members present voted to approve this motion.

MCDAB Logo Contest

Maria brought all logo contest entries for the board to review and choose the top five finalists. Ninety-four entries were received from Bob Jones High School, Discovery Middle School, and Liberty Middle School. Only three will be chosen but the board voted on five in case any one of the top three were unable to participate in the contest. Discussion was carried out on what would be needed for the logo contest voting and winners. Art supplies and a canvas or other type of display for each logo will be needed. MCDAB will hold a ceremony for the three finalists at a future City Council meeting. Prizes for the logo contest were discussed and are as follows: All participants will receive a coupon for a large pizza from Domino's. In addition, the first place winner will receive a \$100 cash prize plus two tickets to Monaco Theaters, and the second and third place winners will receive a \$25 cash prize. Claudia will email Steve Haraway with the request to use \$150 of the board's funds for awards in the logo contest. He will present the request to City Council.

Claudia will check with Kelly Butler about securing the rights to the logo using the PTA Reflections consent form which can be modified (www.ptareflections.org).

Claudia made a motion that we allow for up to \$350 for cost incurred to complete the logo contest and complete the purchase of supplies for the Madison Street Festival booth. Motion was seconded by Maria. All committee members present voted in favor of the motion.

Beth will take the top five logos to Colonial Printing to determine if any changes are recommended in order for the logos to be more compatible for printing.

XPA Allstars:

A request was submitted by XPA Allstars for a donation to their special needs cheerleading program. Discussion began and a motion was made by Claudia for the MCDAB to donate \$100 for XPA Allstars to be used in their special needs program. Maria seconded the motion. All committee members present approved the motion. Claudia stated that because her daughter participates in this program, her family will also donate \$100 to XPA Allstars Special-Needs Cheerleading Program in order for there to be no conflict of interest. She will email the request for funds to Steve Haraway to put on his agenda for the next City Council meeting.

Display Boards:

Claudia brought to the board's attention the need to purchase a display board for booths. Examples were handed out in our announcement packet. Beth and Trish will get info on the board they will use with Family Voices and send to Claudia. This item of business will be tabled until next meeting. In the meantime, the board members were asked to research what is available.

Committee Reports:

Employment – Alka Bhargav emailed the minutes from the last Employee Committee meeting on August 30, 2011. Claudia provided a copy on back of the September 2011 announcements. She requested that a header be placed on the future minutes.

Day Services – Cana Farr has finished the surveys and has a copy of name and addresses if needed. She approached the board with concerns of the needs identified by the surveys which are day program to be open long enough for parents that work and is less expensive than daycare. She is ready to present the findings to the City Council but does not have any suggestions for solutions to the problems. Claudia suggested we work on this next month and make it the topic for the meeting. The board can then come to a conclusion on how we can move forward with this.

Emergency Preparedness – Beth Newlin reported that 108 people showed up at the fair. This number represents both participates and visitors. An email was sent to the board discussing Madison's Fire and Rescue Disability registry for emergencies.

Accessibility: Don Gardner reported that the committee received an estimate from Cody Phillips of \$5,685 dollars for the automated doors at the public library. This does not include a/c power to the site. Two grant request were submitted, one for \$5,685 for the full cost of two door openers and one for \$2,850 for one door opener. It was stated that a verbal commitment from Mayor Finley of \$1000 was given. It was mentioned to approach commissioners and state representatives for additional funding. Don will wait to see what funds are received from the Madison Street Festival Board. This will be presented in early November at the City Council meeting. The concern of better accessibility was brought to the Madison Street Festival Board.

They responded that they will have a designated drop off for people with disabilities in the parking lot of the old Budding Chef building. They will also address the concerns of the portable restrooms by making sure they are setting level and not on grass. Don also wanted to obtain the board's approval to contact officials about using student organizations to help in the development of a public awareness campaign in October 2012 (disability awareness month). He would like to develop a video product to address accessibility issues starting this fall with the goal to be finished in the spring. Beth Newlin suggested he talk to Small Box Entertainment which handles non-profit promotional work.

Recreation: Claudia Rice will follow up with Kory Alfred on the status of the curb cut at the new concession building at Dublin Park. She was unable to attend the RAB meeting as they changed their meeting to the same night as MCDAB's.

Meeting Adjourned

The next meeting will be held on October 11, 2011 at 6:00 p.m. at City Hall, Conference Room 130.

NOTE: Underlined text indicates an action to be taken by a board member(s).